1. Call To Order/Flag Salute

2. Adoption of Agenda: Special Action Meeting – Friday, January 15, 2016

3. Presentation: Status Report on Facilities (Schools and Buildings)
   Presented by Ruben Rojas - Chief Business Officer

4. Presentation: Financial Avenues/Strategies to Address Facilities
   Presented by Ruben Rojas - Chief Business Officer

5. Public Comment (Only items listed on the agenda may be discussed at a special board meeting)

6. **NEW BUSINESS**
   Cleve A. Pell, Chief Financial and Operations Officer/Ruben J. Rojas, Chief Business Officer
   Maintenance, Operations and Facilities Development
   6-a Approval to Enter into Agreement with Balfour Beatty Construction, LLC,
      for Facilities Master Planning Services

7. Recess – To Closed Session
   Motion: __________________; Second: __________________; _______ a.m./p.m.

   **Closed Session Agenda:**
   a) Conference with legal counsel – anticipated litigation (Govt. Code Section 54956.9(b)
      Exposure to litigation: One (1) case
   b) Conference with labor negotiators (Govt. Code Section 54957.6)
      Agency Negotiator: Jeffrey S. Schwartz
      Employee Organizations: Montebello Teachers Association
                              California School Employees Association
                              Non-represented groups
8. Call To Order

9. Report Out – Closed Session

**ADJOURNMENT** - To next regular meeting scheduled Thursday evening,
January 21, 2016, at 6:00 p.m. (open session).

Motion: ________________; Second: ________________; _____ a.m./p.m.
MEMORANDUM
January 11, 2016

TO: Susanna Contreras Smith, Superintendent of Schools
VIA: Ruben J. Rojas, Chief Business Officer, Business Services
FROM: George Upegui, Director, Maintenance, Operations and Facilities Development

SUBJECT: Approval to Enter into Agreement with Balfour Beatty Construction, LLC for Facilities Master Planning Services

The Board of Education has selected Balfour Beatty Construction, LLC (Balfour) to complete the District Facility Needs Assessment and produce a refined Capital Improvement Plan which will include identifying and categorizing operational, educational and class use priorities which will meet the vision and needs of the District’s stakeholders.

The scope of work will include but not be limited to the following: A) site by site verification of existing facility assessments, B) the development of detailed construction and project budgets for each site, C) the development of a revised needs assessment for use with the anticipated June 2016 Bond effort, D) a review of the District’s long term energy efficiency plan and renewable energy opportunities to meet expectations and goals, and E) provide advice and guidance on the most cost effective means for repairing and maintaining current District Facilities.

I recommend adoption of the following motion:

That the Board of Education authorize the District to enter into a contract with Balfour Beatty Construction, LLC, Irvine, California for Facilities Master Planning Services. The estimated not to exceed fee for this agreement is $100,000. Funding would be provided by Redevelopment Funds.

Approved for presentation to the Board of Education: January 15, 2016

George Upegui
Director, Maintenance,
Operations and Facilities Development

Ruben J. Rojas
Chief Business Officer
Business Services

Susanna Contreras Smith
Superintendent of Schools
Secretary to the Board

Cleve A. Pell
Chief Financial and Operations Officer