The following members of the Board of Education were present:

**MEMBERS PRESENT**

- Mr. Benjamin Cárdenas, President
- Dr. Lani Cupchoy, Vice President
- Mr. Hector A. Chacon, Clerk
- Mr. Edgar Cisneros, Member
- Ms. Joanna Flores, Member

Student representatives:
- Wendy Camarena, Applied Technology Center
- Itais Cortez, Vail High School
- Michelle Mkhlian, Montebello High School
- Cesar Rios, Schurr High School
- Destiny Leon, Bell Gardens High School (Representative present)

Absent: Destiny Leon, Bell Gardens High School

The following members of the administrative cabinet were present:

**ADMINISTRATIVE CABINET**

- Ms. Susana Contreras Smith, Superintendent of Schools
- Mr. Cleve A. Pell, Chief Financial and Operations Officer
- Mr. Arthur P. Revueltas, Deputy Superintendent
- Mr. Ruben J. Rojas, Chief Business Officer
- Ms. Jill E. Rojas, Assistant Superintendent – Human Resources
- Dr. Anthony J. Martinez, Assistant Superintendent – Instructional Services

Mr. David Kenney, legal counsel, was present.

**LEGAL COUNSEL**

The meeting of the Board of Education was convened in regular session by President Cárdenas at 6:00 p.m.

**CALL TO ORDER - 6:00 P.M.**
The agenda for the regular meeting of March 3, 2016, was presented. The following requests for modifications were presented: (1) Item 8-c “Membership – California Association of School Business Officials” - item revised, and (2) Item 8-d “Membership – California Association of School Business Officials” – item revised. On motion of Ms. Flores, seconded by Mr. Cisneros, the agenda was unanimously adopted as amended by the four board members present.

Ms. Flores: Aye
Mr. Cisneros: Aye
Dr. Cupchoy: Aye
Mr. Cárdenas: Aye

PRESENTATION: 2016 MUSD BOND UPDATE

Chief Business Officer Ruben Rojas provided the Board of Education with an update on the 2016 MUSD Bond. Mr. Rojas introduced Mr. John Fairbank, Fairbank, Maslin, Maullin, Metz & Associates – FM3 (public opinion research & strategy). Mr. Fairbank presented on the Bond Measure Issues Survey: Summary of Key Findings (survey conducted February 22-24, 2016).

Representatives from the Head Start Policy Council and the Montebello Council Parent Teacher Association were present.

Representatives from the Montebello Teachers Association, California School Employees Association, and the Association of Montebello School Administrators were present.

Ms. Flores made the following motion, which was seconded by Ms. Cupchoy:


[A copy of Resolution No. 17(2015-2016) “Resolution of the Board of Education of Montebello Unified School District Ordering an Election to Authorize the Issuance of General Obligation Bonds, Establishing Specifications of the Election Order, and Requesting Consolidation with Other Elections Occurring on June 7, 2016” is attached to the Official Minutes of the Board of Education meeting for March 3, 2016, as pages 3a(1) through 3a(13).]

President Cárdenas called for a roll-call vote, and the following votes were cast by the four board members present:

Ms. Flores: Aye
Mr. Cisneros: Aye
Mr. Chacon: Not present
Dr. Cupchoy: Aye
Mr. Cárdenas: Aye

President Cárdenas declared the motion carried.

CONSENT AGENDA – ITEMS WITHDRAWN FOR FURTHER DISCUSSION/ACTION

The following item, listed under the “Consent Agenda,” was withdrawn by members of the Board of Education for further discussion and/or separate action:

• Item 5a-1 “Ballot for Members of the 2016 Delegate Assembly, California School Boards Association, Subregion 23-B”

CONSENT AGENDA

On motion of Ms. Flores, seconded by Ms. Cupchoy, the following “consent agenda” resolutions were unanimously adopted by the four board members present, with the exception of Mr. Cárdenas’s abstention vote on item 5a-2 “Resolution No. 18(2015-2016).

Consent Agenda
Ms. Flores: Aye
Mr. Cisneros: Aye
Dr. Cupchoy: Aye
Mr. Cárdenas: Aye (Abstention vote on item 5a-2 “Resolution No. 18(2015-2016)”

PURCHASE ORDER REPORT SUMMARY NO. 15(2015-2016)

That the Board of Education approve Purchase Order Report Summary No. 15(2015-2016) dated February 17, 2016, in the total amount of $723,931.41, it being certified all are in accordance with provisions of California Education Code and Policies of the Board of Education.
REPORT OF REVOLVING CASH FUND NO. 10(2015-2016)

That the Board of Education ratify expenditures listed on Report of Revolving Cash Fund No. 10(2015-2016) in the total amount of $100,187.40, certified to cover all disbursements during the period from February 4, 2016, through February 19, 2016.

WARRANT REPORT NO. 7(2015-2016)

That the Board of Education approve Warrant Report No. 7(2015-2016) in the total amount of $32,151.290.82, certified to cover all warrants issued during the month of January 2016 and to cover only items having Board approval prior to release.

INFORMATIONAL ITEM

The following report was presented as information for members of the Board of Education:

• Suspensions of Pupils - Report dated January 2016 through February 2016

ADOPTION OF 2015-16 COMPREHENSIVE SAFE SCHOOL PLANS

That the Board of Education authorize the Pupil and Community Services Division to adopt the revised Comprehensive Safe School Plan for each K-12 school in the Montebello Unified School District for the 2015-2016 school year. This includes the following schools: Bandini, Bell Gardens, Bella Vista, Cesar Chavez, Fremont, Garfield, Greenwood, Joseph Gascon, La Merced, Montebello Gardens, Montebello Park, Potrero Heights, Suva, Washington, Wilcox and Winter Gardens Elementary Schools; Rosewood Park School; Bell Gardens, Eastmont, La Merced, Macy, Montebello and Suva Intermediate Schools; Applied Technology Center, Bell Gardens, Montebello, Schurr and Vail High Schools; and Ford Park Adult School.

RESOLUTION NO. 18(2015-2016)

That the Board of Education resolve that Benjamin Cárdenas be paid for the February 25, 2016, Special Board of Education meeting because it has been found that the absence of the named member at the time of the meeting was due to a hardship.

AMENDMENT OF PROJECT COST – USE OF PCC 20118 BID AWARD – SPORT SURFACES, INSTALLATION AND RELATED MATERIAL (ASTROTURF, LLC)

That the Board of Education authorize the District to utilize The Cooperative Purchasing Network Contract No. R5175 Sport Surfaces, Installation and Related Material with AstroTurf, LLC, Dalton, Georgia, for the contract period of February 5, 2016, through May 31, 2016, for the replacement of the football fields at Bell Gardens and Montebello High Schools. The additional amended amount will increase the project cost by $456,364 with a revised total not to exceed a fee of $1,956,364 which is inclusive of 10% as a contingency for additional services if required, and is to be funded by Measure EE and/or Measure M funds.
ACCEPTANCE OF COMPLETION: BID NO. 22(14-15) INTERIOR KITCHEN PAINTING AT BANDINI ELEMENTARY AND EASTMONT INTERMEDIATE SCHOOL

That the Board of Education accept as complete work performed by A.J. Fistes Corporation, Long Beach, California, for the Interior Kitchen Painting at Bandini Elementary and Eastmont Intermediate School.

ATTENDANCE AT MEETINGS/WORKSHOPS/CONFERENCES

That the Board of Education authorize/ratify participation in the following meetings/workshops/conferences:

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>AUTHORIZED PERSONNEL</th>
<th>FUNDING (ACTUAL AND NECESSARY EXPENSES UNLESS OTHERWISE STATED)</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>All meetings listed below</td>
<td>Board Members</td>
<td>Advance authorized</td>
<td>Board of Education</td>
</tr>
<tr>
<td></td>
<td>Superintendent</td>
<td></td>
<td>Superintendent’s Office</td>
</tr>
<tr>
<td>LACOE Southern California Health &amp; Nutrition Cluster Meetings Various locations 2015-16 School Year</td>
<td>Classified/Classified Management 2 persons to be named (HSO)</td>
<td>$8.00 per person</td>
<td>Head Start Instructional Services</td>
</tr>
<tr>
<td>BTSA Induction Program Cluster Four – Cluster Directors’ Meetings Various Locations September 2015 – April 2016</td>
<td>Ilda Esparza (DO)</td>
<td>$150.00 per meeting $100.00 advance authorized per meeting for registration</td>
<td>Instructional Services</td>
</tr>
<tr>
<td>Superintendent’s Pathways Week Choice Fair Los Angeles, CA February 2016 (Original Bd. 2-4-16 revised increase in participants)</td>
<td>Administrative/Management/Certificated/Classified Board Representative(s) Community Liaison/Community Members Up to 150 persons (various sites)</td>
<td>Caterer to be named to receive an amount not to exceed $43.00 per person, for room rental and food services</td>
<td>Instructional Services</td>
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<td>LCAP</td>
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</tbody>
</table>

LCAP Instructional Services
<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>AUTHORIZED PERSONNEL</th>
<th>FUNDING (ACTUAL AND NECESSARY EXPENSES UNLESS OTHERWISE STATED)</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>At-Risk Assessment</td>
<td>Certificated Neal Crook Linda Martinez Laura Rios</td>
<td>$45.00 per hour per person (up to 5 hours each)</td>
<td>Instructional Services</td>
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<tr>
<td>Review and Teaching Strategies</td>
<td></td>
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<tr>
<td>Montebello High</td>
<td>March 2016</td>
<td>Title I Federal and State Programs</td>
<td></td>
</tr>
<tr>
<td>Socratic Seminars</td>
<td>Certificated Up to 9 persons</td>
<td>$45.00 per hour per person (up to 8 hours each)</td>
<td>Instructional Services</td>
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<tr>
<td>Professional Development</td>
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<tr>
<td>Implementation Planning</td>
<td></td>
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<tr>
<td>Bell Gardens Intermediate</td>
<td></td>
<td>Title I Federal and State Programs</td>
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<tr>
<td>Data Team Meetings</td>
<td>Certificated Up to 20 persons</td>
<td>$45.00 per hour per person (up to 12 hours each)</td>
<td>Instructional Services</td>
</tr>
<tr>
<td>Suva Intermediate</td>
<td></td>
<td>Title I Federal and State Programs</td>
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<tr>
<td>March – April 2016</td>
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<tr>
<td>Data Team Meetings</td>
<td>Certificated Up to 34 persons</td>
<td>$45.00 per hour per person (up to 4 hours each)</td>
<td>Instructional Services</td>
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<tr>
<td>Eastmont Intermediate</td>
<td></td>
<td>Title I Federal and State Programs</td>
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<tr>
<td>March – June 2016</td>
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<tr>
<td>ACTIVITY</td>
<td>AUTHORIZED PERSONNEL</td>
<td>FUNDING (ACTUAL AND NECESSARY EXPENSES UNLESS OTHERWISE STATED)</td>
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<tr>
<td>Technology Enhanced Arts Learning (TEAL) To Be Determined March – June 2016</td>
<td>Certificated</td>
<td>$45.00 per hour per person (up to 4 hours each)</td>
<td>Instructional Services</td>
</tr>
<tr>
<td>ELA Articulation Meetings Various Locations March-June 2016</td>
<td>Administrators/Management/</td>
<td>$45.00 per hour (up to 10 hours each)</td>
<td>Instructional Services</td>
</tr>
<tr>
<td>California Department of Education - Student Mental Health Policy Workshop Sacramento, CA May 2016</td>
<td>George Muriel (DO)</td>
<td>$635.00</td>
<td>Pupil and Community Services</td>
</tr>
<tr>
<td>Data Team Meetings La Merced Intermediate April – June 2016</td>
<td>Certificated</td>
<td>$45.00 per hour per person (up to 12 hours each)</td>
<td>Instructional Services</td>
</tr>
<tr>
<td>Skill Path STAR12 Professional Development Trainings – Various Locations/ Various Start Dates with 1 Year Enrollment</td>
<td>Classified</td>
<td>$499.00 advance authorized per person for 1 year enrollment, plus up to $97.00 per person per workshop</td>
<td>Deputy Superintendent</td>
</tr>
<tr>
<td>The California State University Expository Reading and Writing Course Garden Grove, CA February – May 2016</td>
<td>Administrators/Certificated</td>
<td>$155.00 per person</td>
<td>Instructional Services</td>
</tr>
<tr>
<td>ACTIVITY</td>
<td>AUTHORIZED PERSONNEL</td>
<td>FUNDING (ACTUAL AND NECESSARY EXPENSES UNLESS OTHERWISE STATED)</td>
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<tr>
<td>PowerSource</td>
<td>Elizabeth Rodarte Phillip Nolasco</td>
<td>$610.00 per person $500.00 advanced authorized per person for registration</td>
<td>Instructional Services</td>
</tr>
<tr>
<td>Master Schedule Building Workshop South El Monte, CA March 2016</td>
<td>Certificated Baltazar Mejia Frank Zaragoza (SHS)</td>
<td>LCAP</td>
<td></td>
</tr>
<tr>
<td>School Services of California – Management of Employee Benefits Orange, CA March 2016</td>
<td>Classified Rose Ella Kerns (DO)</td>
<td>$336.00 $295.00 advance authorized for registration</td>
<td>Business Services</td>
</tr>
<tr>
<td>La Serna High School, Professional Learning Community (PLC) Visitation Day Whittier, CA March 2016</td>
<td>Helen Meltzer Victor Solorio (MHS)</td>
<td>$9.00 per person Title I Federal and State Programs</td>
<td>Instructional Services</td>
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<td></td>
<td>Certificated Up to 7 persons (MHS)</td>
<td></td>
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<tr>
<td></td>
<td>Certificated Up to 15 persons (MHS)</td>
<td>$59.00 per person $50.00 advance authorized per person for visitation Title I Federal and State Programs</td>
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</tr>
<tr>
<td>Orange County Department of Education, Language for Thinking Maps-Day 1 Costa Mesa, CA March 2016</td>
<td>Certificated Imelda Garcia (MGE)</td>
<td>$235.00 $200.00 advance authorized for registration Title I Federal and State Programs</td>
<td>Instructional Services</td>
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<tr>
<td>ACTIVITY</td>
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<tr>
<td>Santa Rosa City Schools Restorative Justice Training</td>
<td>George Muriel, Aida Hinojosa</td>
<td>$980.00 per person</td>
<td>Pupil and Community Services</td>
</tr>
<tr>
<td></td>
<td>Rosemary Garcia (DO)</td>
<td>LCAP/PCS</td>
<td></td>
</tr>
<tr>
<td>Differentiation Using Software for “At-Risk” Students Montebello High</td>
<td>Presenters: David Keys, James Ramirez</td>
<td>Hourly diem rate per contract per person (up to 1 hour each)</td>
<td>Instructional Services</td>
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<td></td>
<td></td>
<td>Title I Federal and State Programs</td>
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<tr>
<td></td>
<td>Certificated: David Keys, James Ramirez</td>
<td>$45.00 per hour per person (up to 11 hours each)</td>
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<td></td>
<td>Title I Federal and State Programs</td>
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<td></td>
<td>Certificated</td>
<td>$45.00 per hour per person (up to 1 hour each)</td>
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<td></td>
<td>Up to 24 persons</td>
<td>Title I Federal and State Programs</td>
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<tr>
<td>Riverside County Office of Education 2016 Foster Youth and Homeless Summit Riverside, CA</td>
<td>Aida Hinojosa (DO)</td>
<td>$145.00</td>
<td>Pupil and Community Services</td>
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<tr>
<td>ACTIVITY</td>
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<td>FUNDING (ACTUAL AND NECESSARY EXPENSES UNLESS OTHERWISE STATED)</td>
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<tr>
<td>California Head Start Association – Early Math Family Engagement Project Riverside, CA March 2016</td>
<td>Certificated 2 persons to be named</td>
<td>$183.65 per person $150.00 advance authorized for registration Head Start</td>
<td>Instructional Services</td>
</tr>
<tr>
<td>PowerSchool Group LLC (Pearsons), Master Schedule Building Workshop South El Monte, CA March 2016</td>
<td>Administrative Management Up to 5 persons (BGH)</td>
<td>$541.00 per person $500.00 advance authorized per person for registration QEIA Federal and State Programs</td>
<td>Instructional Services</td>
</tr>
<tr>
<td>Teachers Teaching Teachers Best Strategies in Math and English Language Arts Garfield Elementary March 2016</td>
<td>Presenters Eugenia Lopez Veatris Lopez Maria Rodriguez</td>
<td>Hourly per diem rate per contract per person (up to 5 hours each) Title I Federal and State Programs</td>
<td>Instructional Services</td>
</tr>
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<td></td>
<td>Certificated Up to 23 persons</td>
<td>$45.00 per hour per person (up to 10 hours each) Title I Federal and State Programs</td>
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</tbody>
</table>
### ACTIVITY
Thinking Maps Training
Montebello Gardens Elementary
March 2016

### AUTHORIZED PERSONNEL
**Presenter**
Patricia Domingo

**Certificated**
Claudia Castaneda
Aide Lara

### FUNDING (ACTUAL AND NECESSARY EXPENSES UNLESS OTHERWISE STATED)
- **DIVISION:** Instructional Services
- **Title I Federal and State Programs**
  - Hourly per diem rate (up to 2 hours)
  - $45.00 per hour (up to 1 hour)

### Details
- **Office of Head Start – Region IX**
  - New Director, Fiscal Officer & Manager Institute
  - San Francisco, CA
  - March – April 2016
  - **Certificated/Classified Management**
  - 2 persons to be named (HSO)
  - $1984.00 per person
  - $800.00 advance authorized for lodging
  - Head Start

- **LACOE, Supporting the Transition to Common Core Standards with Instructional Coaches**
  - Downey, CA
  - March – June 2016
  - Veronica Fernandez (EAI)
  - $400.00 advance authorized for registration
  - LCAP
  - Federal and State Programs

- **CASBO – Advanced Contracts**
  - Rancho Cucamonga, CA
  - April 2016
  - (Orig. Bd. 1-21-16 Increase amount)
  - **Classified**
  - Up to 2 persons (DO)
  - $475.00 per person
  - Special Ed

### Deputy Superintendent
- **Special Ed**
<table>
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<tr>
<th>ACTIVITY</th>
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</thead>
<tbody>
<tr>
<td>California Foster Youth Education Task Force</td>
<td>George Muriel (DO)</td>
<td>$1,195.00</td>
<td>Pupil and Community Services</td>
</tr>
<tr>
<td>2016 Foster Youth Education Summit</td>
<td></td>
<td>$285.00 advance for registration</td>
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<tr>
<td>Sacramento, CA</td>
<td></td>
<td>$1,480.00</td>
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<tr>
<td>April 2016</td>
<td></td>
<td>$1,195.00</td>
<td></td>
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<tr>
<td>Heinemann, Fall in Love With Close Reading</td>
<td>Certificated Up to 5 persons (MGE)</td>
<td>$264.00 per person authorized per person for registration</td>
<td>Instructional Services</td>
</tr>
<tr>
<td>Pomona, CA</td>
<td></td>
<td>$239.00 authorized per person for registration</td>
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<tr>
<td>April 2016</td>
<td></td>
<td>$264.00 per person</td>
<td></td>
</tr>
<tr>
<td>ASCIP - Certified School Risk Manager CSRM Program</td>
<td>Dominic Picon, Esq. (DO)</td>
<td>$2,170.00 total</td>
<td>Risk Management/ Human Resources</td>
</tr>
<tr>
<td>Cerritos, CA</td>
<td>Classified Diana Cota, Wendy Torres, Maria G. Valdez, Barbara Williams (DO)</td>
<td>$90.00 advance authorized for registration per person, plus mileage</td>
<td></td>
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<tr>
<td>February - June 2016</td>
<td></td>
<td>Fund 000982 Risk Management/Human Resources</td>
<td></td>
</tr>
<tr>
<td>New Tech Network National Leadership Summit</td>
<td>Sterling Schubert (ATC)</td>
<td>$1,302.00 per person</td>
<td>Instructional Services</td>
</tr>
<tr>
<td>San Diego, CA</td>
<td>Certificated Kimberly Dawson (ATC)</td>
<td>$1,302.00 per person</td>
<td></td>
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<tr>
<td>February 2016</td>
<td></td>
<td>$1,302.00 per person LCAP</td>
<td></td>
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<tr>
<td>College Board AP Workshop</td>
<td>Certificated Marina Martinez Smith (SHS)</td>
<td>$255.00</td>
<td>Instructional Services</td>
</tr>
<tr>
<td>Santa Ana, CA</td>
<td></td>
<td>$255.00 LCAP</td>
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<tr>
<td>March 2016</td>
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<td>$255.00 LCAP</td>
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<td>ACTIVITY</td>
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<td>FUNDING (ACTUAL AND NECESSARY EXPENSES UNLESS OTHERWISE STATED)</td>
<td>DIVISION</td>
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<tr>
<td>California Association of Directors of Activities Convention</td>
<td>Estela Peregrina (ATC)</td>
<td>$2,282.00 LCAP</td>
<td>Instructional Services</td>
</tr>
<tr>
<td>Reno, NV</td>
<td>Certificated Francis Sanchez (ATC)</td>
<td>$120.00 LCAP</td>
<td></td>
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<tr>
<td>March 2016</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Southern California Kindergarten Conference, Inc., The 30th Annual</td>
<td>Certificated Margie Sullivan (MPE)</td>
<td>$489.00</td>
<td>Instructional Services</td>
</tr>
<tr>
<td>Southern California Conference for Pre-K, TK, Kindergarten and 1st</td>
<td></td>
<td>$359.00 advance authorized for registration</td>
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<tr>
<td>Grade Educators</td>
<td></td>
<td>$489.00</td>
<td></td>
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<tr>
<td>Pasadena, CA</td>
<td></td>
<td>Registered Title I Federal and State Programs</td>
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<tr>
<td>March 2016</td>
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</tr>
<tr>
<td>University of California LOS ANGELES, UCLA Mathematics and Teaching</td>
<td>Certificated Janice Shah Nishil</td>
<td>$177.00 per person</td>
<td>Instructional Services</td>
</tr>
<tr>
<td>Conference</td>
<td>Shah (MHS)</td>
<td>$150.00 advance authorized per person for registration</td>
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<tr>
<td>LOS ANGELES, CA</td>
<td></td>
<td>$418.00 advance authorized per person for lodging and registration</td>
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<tr>
<td>March 2016</td>
<td></td>
<td>Registered Title I Federal and State Programs</td>
<td></td>
</tr>
<tr>
<td>The California Association for Health, Physical Education, Recreation</td>
<td>Certificated Janine Iverson</td>
<td>$1308.00 per person</td>
<td>Instructional Services</td>
</tr>
<tr>
<td>and Dance (CAHPERD), 2016 CAHPERD State Conference</td>
<td>Michelle Mendoza (BGH)</td>
<td>$418.00 advance authorized per person for lodging and registration</td>
<td></td>
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<tr>
<td>Santa Clara, CA</td>
<td></td>
<td>Registered Title I QEIA Federal and State Programs</td>
<td></td>
</tr>
<tr>
<td>March 2016</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ACTIVITY</td>
<td>AUTHORIZED PERSONNEL</td>
<td>FUNDING (ACTUAL AND NECESSARY EXPENSES UNLESS OTHERWISE STATED)</td>
<td>DIVISION</td>
</tr>
<tr>
<td>---------------------------------------------------</td>
<td>----------------------------</td>
<td>----------------------------------------------------------------</td>
<td>-------------------------------</td>
</tr>
<tr>
<td>Computer-Using Educators, Inc., CUE 2016 National Conference Palm Springs, CA March 2016</td>
<td>Miguel Miranda Jose Ornelas (BGH)</td>
<td>$1990.00 per person $699.00 advance authorized per person for lodging and registration QEIA Federal and State Programs</td>
<td>Instructional Services</td>
</tr>
<tr>
<td>Mastery in Transformational Training: Basic and Advanced Los Angeles, CA March – April 2016</td>
<td>Horacio Perez (VHS)</td>
<td>$1540.00 $1490.00 advance authorized for registration LCAP</td>
<td>Instructional Services</td>
</tr>
<tr>
<td>California Council for Adult Education (CCAE) Legislative Day Sacramento, CA April 2016</td>
<td>Administrators/Management/Certificated/Classified Up to 10 persons (MOA)</td>
<td>$555.00 per person $150.00 advance authorized per person for lodging Adult Education</td>
<td>Adult Education</td>
</tr>
<tr>
<td>San Diego State University, Center for Family, School, Community Engagement, Parent Liaison Certificate Program San Diego, CA May 2016</td>
<td>Certificated Up to 6 persons (MHS)</td>
<td>$410.00 per person $375.00 advance authorized per person for registration Title I Federal and State Programs</td>
<td>Instructional Services</td>
</tr>
<tr>
<td>Online Teaching Conference San Diego, CA June 2016</td>
<td>Certificated Jaime Quintero (FPA)</td>
<td>$1505.00</td>
<td>Adult Education</td>
</tr>
</tbody>
</table>
### EMPLOYMENT OF CONSULTANTS

That the Board of Education authorize/ratify employment of the following consultants:

<table>
<thead>
<tr>
<th>MEETINGS/SERVICES</th>
<th>CONSULTANT</th>
<th>FUNDING</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technical Assistance with Dual Program to Include Pre-meetings, School Visits and Findings Report 2015-16 School Year</td>
<td>Rosa G. Molina, Linda M. Hardman, Green (Independent)</td>
<td>$10,000.00 includes expenses (Independent)</td>
<td>Instructional Services</td>
</tr>
<tr>
<td>Parent &amp; Family Life Education 2016 Conference Montebello, CA March 2016</td>
<td>Lindee S. Brown Larsen (Independent)</td>
<td>$150.00 per person (Independent)</td>
<td>Adult Education</td>
</tr>
<tr>
<td></td>
<td>Dr. Paul Mancillas (Independent)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Dr. Jennifer Sandoval (Independent)</td>
<td></td>
<td></td>
</tr>
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</table>
Board of Education
Minutes, March 3, 2016

MEETINGS/SERVICES

<table>
<thead>
<tr>
<th>MEETING/SERVICE</th>
<th>CONSULTANT</th>
<th>FUNDING</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective Parent Strategies for Staying Connected and Improving Communication with Teens</td>
<td>Above &amp; Beyond Parent Involvement</td>
<td>$4700.00 includes expenses (not to exceed 8 sessions)</td>
<td>Instructional Services</td>
</tr>
<tr>
<td>Rosewood Park School April – June 2016</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

To provide and secure mandated State material/equipment necessary to establish a CNA program for the Montebello Community Adult School
Montebello, CA
March – April 2016

Rolinda M. Caalim (Independent) $2500.00 per month (not to exceed $5,000.00) Adult Education

APPROVAL OF AGREEMENT – PARTICIPATION IN LACOE MARINE EDUCATION PROGRAMS - SCIENCE AND CONSERVATION EDUCATION

That the Board of Education authorize the administration to enter into an agreement with the Los Angeles County Office of Education for participation in the Marine Education Programs Science and Conservation Education Contract No. C-15751:15:16, for the period of September 1, 2015 to June 30, 2016.

APPROVAL OF AGREEMENT – PARTICIPATION IN ORANGE COUNTY DEPARTMENT OF EDUCATION – INSIDE THE OUTDOORS FIELD PROGRAM

That the Board of Education authorize the administration to enter into an agreement with the Orange County Department of Education for participation in the Inside the Outdoors Field Program, Contract No. 80178 for the period of September 1, 2015 to August 31, 2016.

ELEMENTARY SCHOOL OUT-OF-STATE/OVERNIGHT SPECIAL STUDY TRIP - BELLA VISTA ELEMENTARY

That the Board of Education approve an overnight special study trip for forty-nine (49) Bella Vista Elementary School students and four (4) district chaperones to participate in the Study Trip by Catalina Island Marine Institute to Catalina Science Camp in Catalina Island, California from March 16-18, 2016. Transportation will be provided by district buses/commercial carrier. All expenses, including insurance, will be paid by individual students and fundraisers.
INTERMEDIATE SCHOOL OVERNIGHT/OUT-OF-STATE SPECIAL STUDY TRIP - BELL GARDENS INTERMEDIATE SCHOOL

That the Board of Education approve an overnight special study trip for up to fifty (50) Bell Gardens Intermediate School students, three (3) district, one (1) classified and two (2) non-district chaperones to participate in the ASB Northern California study trip which includes Sacramento, Davis, San Francisco and Monterey, California from March 15 – 18, 2016. Transportation will be provided by commercial carriers. All expenses, including insurance, will be paid by donations, fundraisers and individual students.

HIGH SCHOOL OUT-OF-STATE/OVERNIGHT SPECIAL STUDY TRIP - BELL GARDENS HIGH SCHOOL

That the Board of Education approve an overnight special study trip for eighteen (18) Bell Gardens High School students, and two (2) district chaperones to participate in a study trip to Catalina Island Marine Institute (CIMI), Catalina Island, CA from March 28-30, 2016. Transportation will be provided by private vehicles. All expenses, including insurance, will be paid by individual students, donations and fundraisers.

DONATIONS

That the Board of Education accept with thanks, from California Latino Superintendents Association, the donation of $500.00 to Montebello Unified School District, said donation to be used for a scholarship.

That the Board of Education accept with thanks, from a private donor, the donation of Sharp MX-M260 worth an estimated $1,200.00 to Pupil and Community Services Homeless Program, said donation to be used for educational purposes.

MEMBERSHIP – CALIFORNIA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

That the Board of Education approve Kim Tran’s individual membership in the California of School Business Officials, from April 1, 2016, through June 30, 2017, for $275.00.

MEMBERSHIP – CALIFORNIA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

That the Board of Education approve Terrie Llanes’ individual membership in the California of School Business Officials, from April 1, 2016, through June 30, 2017, for $275.00.
APPROVAL TO ENTER INTO AN AGREEMENT WITH VASQUEZ & COMPANY LLP FOR AUDIT SERVICES

The Board of Education approves the agreement with Vasquez & Company LLP to provide audit services for the 2015-16 fiscal year for an audit fee not to exceed $91,500.

SOFTWARE SUBSCRIPTION SERVICES – SCHOOL LOOP, INC.

That the Board of Education authorize the District to issue pay warrants in favor of School Loop, Inc., San Francisco, California for an amount not to exceed $162,000. These pay warrants will serve as payment of subscription services for School Year 2014-2015, and School Year 2015-2016. Services to be funded by the General Fund.

APPROVAL TO ENTER INTO AGREEMENT WITH BANC OF CALIFORNIA, INC.

That the Board of Education contract with Banc of California, Inc., of Los Angeles, California, for Banking Services, for contract period March 4, 2016, to March 3, 2019, for an estimated expenditure of $18,000, for each contract year. This agreement includes two (2), optional, one (1) year extensions. Services under this contract to be funded by the General Fund and the Cafeteria Fund.

PUBLIC RELATIONS – AGREEMENT WITH THOMAS PARTNERS STRATEGIES

That the Board of Education authorize the execution of a standard agreement with the Montebello Unified School District and Thomas Partners Strategies for a period commencing March 3, 2016, and ending June 30, 2017, at a rate of six thousand dollars ($6,000.00) per month, plus reasonable costs and expenses.

CERTIFICATED EMPLOYMENT

That the Board of Education approve and ratify the action of the administration in employing the following persons in the positions and at the salary rates shown, effective as of the dates indicated.

Substitute Teachers as needed for the 2015-2016 school year @ $160.00 per day:
Christy Chon  David Hokyo  Timothy Tisnado

End Long Term Substitute Teacher assignment for the 2015-16 school year:
Anna Teves
Adult Ed Hourly (NTE 2 hours per day) for the 2015/2016 School Year:

<table>
<thead>
<tr>
<th>Name</th>
<th>FTE</th>
<th>Assignment</th>
<th>Site</th>
<th>Rate</th>
<th>Eff. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dionicio Denny Joel Guido</td>
<td>1</td>
<td>Adult Ed Hourly</td>
<td>MOA</td>
<td>01-01-U</td>
<td>03/04/16</td>
</tr>
</tbody>
</table>

Walk on Coach (Athletic Assistant) – Stipend $2,780.00 for Varsity Coach – Track at BGH effective 03/04/16 – 05/13/16:
Alex Espinoza, III

ROP Substitute Teacher as needed @ $45.70 per hour (NTE 15 hours/week) effective 02/01/16 – 06/16/16:
Vanessa Gomez

Additional assignments for 2015/2016 school year:

After school and Saturday math intervention tutors for at-risk students at BGHS @ $37.40 per hour (NTE 65 hours per person) effective 03/04/16 – 06/09/16:

Leticia Carbajal, Karin L. Ching, Cindy S. Chiu
Lydia H. Felix, Sandra Fuentes, Rosa E. Garcia
Carlos A. Garza, Maria G. Gutierrez, Manuel J. Hernandez
Seyd M. Jazayery, Shirley A. Marty, Kenneth M. Popkin
Cathleen A. Quinonez, Jesus Rangel, Kathryn J. Robles
Mario Torres

After school and Saturday ELA intervention tutors for at-risk students at BGHS @ $37.40 per hour (NTE 65 hours per person) effective 03/04/16 – 06/09/16:

Yesenia Banuelos, Suzie Wool Carter, Tracey Chagolia
Guadalupe Delilah Cowley, Laura Galindo, Sath Ngim Gonzalez
Sara Howe, Israel Martin, Margaret M. Pedregon
Cesar Perez, Gabriel Rodriguez, William P. Rodriguez
Magdalena Saucedo, Marguerite A. Torrez, Marcela Denise Valadez
Darleen M. Villalobos

Independent Study Teacher at EAI @ $37.40 per hour (NTE 40 hours) effective 02/19/16 – 06/30/16:
Ana Cabot

After school tutors at EAI for students at risk in math and English Language Arts @ $37.40 per hour (NTE 20 hours per person) effective 04/11/16 – 04/29/16:
Vanessa Dionne, David A. Hernandez, Amy Korpali
Juvenal Nunez, Vivian Paramo, Sandra Saghera
Saturday School Teachers at EAI @ $129.00 per day (NTE 2 Saturdays per month or 40 hours total) effective 02/19/16 – 06/11/16:
Vanessa Dionne       David A. Hernandez       Gerarda Jimenez
Christopher Johnson  Juvenal Nunez          Chimene Ovalle
Vivian Paramo        John Ramirez           Sandra Saghera

To plan, conduct, set up and debrief professional development trainings @ $37.40 per hour (NTE 85 hours) effective 02/01/16 – 06/30/16:
Javier E. Hernandez

To plan, conduct, set up and debrief professional development trainings @ $37.40 per hour (NTE 71 hours) effective 02/01/16 – 06/30/16:
Linda Camacho
Rosa Starke
Kimberly Lazaro

Intervention tutors for students at risk in English Language Arts at GAE @ $37.40 per hour (NTE 20 hours per person) effective 03/04/16 – 05/07/16:
Antonia Ayala        Alicia Bobadilla       Elizabeth Dominguez
Michael Hernandez    Sandra Keck            Ruth Resendez
Stacy Suzuki         Mark Velasco

1/6 per Diem in lieu of prep period at BGHS for 2nd Semester, effective 02/01/16 – 06/16/16:
Suzie Carter         Anie Cherchian          Guadalupe Cowley
Jose Alfredo Delgado Carlos Garza       Sath Gonzalez
Sarah Howe           Seyd Jazayery          Alfredo Munoz
Cesar Perez          Gabriel Rodriguez

1/6 per Diem in lieu of prep period at BGHS for 2nd Semester, effective 02/01/16 – 06/16/16:
Angeline Peters

1/6 per Diem in lieu of prep period at BGHS for 2nd Semester, effective 02/01/16 – 06/16/16:
Efren Graban
1/6 per Diem in lieu of prep period at BGHS for 2nd Semester, effective 02/09/16 – 06/16/16: 
Oscar Lugo

Saturday Academy (tutoring) at BGE @ $37.40 per hour (NTE 24 hours per person) effective 03/04/16 – 04/24/16:
Araceli Caldera  Sandra Camero  Alicia De La Rosa
Kimberly Franklin Goetz  Alina Maleski

Saturday Academy (tutoring) at CCE @ $37.40 per hour (NTE 24 hours per person) effective 03/05/16 – 06/23/16:
Monica Armendariz  Jazmin Calvo  Rocio Diaz
Lorena Guerrero  Kristine Hood  Armando Jimenez
Jonathan Kim  Yaquelinda Martin  Susana Pardave-Burquez
Jeanette Valenzuela

Teachers will work with Data Teams and Mathematic Consultants to develop strategies to meet the needs of at-risk students at RPS @ $37.40 per hour (NTE 7 hours per person) effective 03/18/16 – 06/16/16:
Gerardo Banuelos  Maria Dorado-Barrios  Maria E. Garay
Elizabeth Gasca  Jennifer Hamamoto-Choy  Dawn Holland
Evelyn Hoffmaster  Marisol Inscore  Kristen Ishii-Kawaharada
Linda Leon-Gomez  Yesenia Lopez  Lluvia Maynez
Erica Medina  Teresita Meneses  Maynard Pasquier
Rafael Murillo  Jorge Ramirez  Sandra Rocha
Gabriela Tao  Melissa Valdez

Teachers will work with at risk students in the area of mathematics at RPS @ $37.40 per hour (NTE 14 hours per person) effective 03/21/16 – 04/18/16:
Jeffrey Belt  Frank De La Torre  Rocio Gomez
John Jauregui  Rafael Murillo

After school tutors in Language Arts at JGE @ $37.40 per hour (NTE 30 hours per person) effective 03/07/16 – 04/14/16:
Laura Cabrera  Irene Casado  Jorge Marquez
William Farrar  Norma Gonzalez  Silvia Viramontes
Socorro Hernandez  Virginia Medina  Azucena Brooks
Cynthia Correa

Teacher will create Common formative Assessments for students at risk at MGE @ $37.40 per hour (NTE 4 hours) effective 02/19/16 – 06/30/16:
Lillian Godoy-Sanchez
TOSA will create Common formative Assessments for students at risk at MGE @ $37.40 per hour (NTE 4 hours) effective 02/19/16 – 06/30/16:
Patricia Domingo

After school tutoring in mathematics and English Language Arts for students at risk at LMI @ $37.40 per hour (NTE 40 hours) effective 03/04/16 – 06/16/16:
Alicia Romero

Teacher will review and analyze at-risk student data to be utilized in intervention classes at MHS @ $37.40 per hour (NTE 6 hours) effective 03/18/16 – 04/29/16:
Nancy Barba

Saturday and after school tutoring for students at risk in Language Arts at SHS @ $37.40 per hour (NTE 40 hours per person) effective 03/04/16 – 06/08/16:
Erica Lopez  Jeffrey Pulice  Deepak Gulati
Jolene Matsumoto-Sekijima  Jerry Ortiz  Amy Wu
Debra Ferguson

Saturday and after school tutoring for students at risk in mathematics at SHS @ $37.40 per hour (NTE 40 hours per person) effective 03/04/16 – 06/09/16:
Valerie Pacheco  Carl Blankenhorn  Bruce Mendizabel
Amy Wu  Guillermo Moreno  Lupita Reynoso
Julisa Neri Estrada  Eduardo Villanueva  Fatima Luu
Lenie Galima  Yumi Narusawa  Christian Tucker

1/6 per Diem in lieu of prep period at CDS, effective 02/01/16 – 06/16/16:
Arcelia Ponce  Jesse Rafanan  Alicia Renteria-Trujillo
Trung K. Luu  Rebecca Villegas  Billie Yamaguchi

Teachers will assist the site principal with the implementation of the AVID System Elementary @ $37.40 per hour (NTE 15 per person) effective 03/04/16 – 06/16/16:
Diane Bixler  James Chaves  Cynthia Correa
Giannina Duarte  Doliana Hernandez  Dawn Holland
John Hornung  Catherine Loaiza  Mary Marin
Mariam Mgrdichian  Susann Moran  Douglas Patzkowski
Monica Ramirez  Jayne Roman-Perez  David Tarazon
Jorge Torres  Lissa Vasquez-Taylor  Erica Vidrio
TOSA will assist in finalizing all mandated Title 1 requirements for the upcoming FPM review at D.O. @ $37.40 per hour (NTE 8 hours per day/40 hours total) effective 03/24/16 – 04/08/16:
Karen Ho

To assist in the Head Start classroom in the event an assistant is absent and no other assistant is available to work (the state regulation requires two adults be present in the classroom) at various sites @ $37.40 per hour (not to exceed 60 hours) effective 03/04/16 – 06/30/16:
Rita Recio

1/6 per Diem in lieu of prep period @ D.O./LNS for 2nd semester, effective 02/01/16 – 06/18/16:
Jennifer Keener

David A. Martinez

Ryan Michael Ralph

Trinidad J. Murillo

Extended Day Activities:

<table>
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<tr>
<th>Name</th>
<th>Assignment</th>
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<tr>
<td>MAI</td>
<td>Kristine Ono 8th grade DC Trip Coordinator</td>
<td>$1,158.00</td>
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<tr>
<td>BGHS</td>
<td>Elizabeth Daugherty Varsity Head Coach – Girls Track</td>
<td>$3,938.00</td>
</tr>
<tr>
<td></td>
<td>Manuel Sanchez Varsity Head Coach – Track</td>
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<tr>
<td></td>
<td>Camelia Herrera Varsity Head Coach – Softball</td>
<td>$3,938.00</td>
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<tr>
<td></td>
<td>Richard Williams Varsity Head Coach – Boys Golf</td>
<td>$3,938.00</td>
</tr>
<tr>
<td>MHS</td>
<td>Armando Jimenez Frosh Head Coach – Boys Track</td>
<td>$2,780.00</td>
</tr>
<tr>
<td></td>
<td>Manuel Arana Varsity Head Coach – Baseball</td>
<td>$3,938.00</td>
</tr>
<tr>
<td></td>
<td>Laurie Capps Varsity Head Coach – Softball</td>
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<tr>
<td></td>
<td>Kenneth Clements Varsity Head Coach – Girls Swimming</td>
<td>$3,938.00</td>
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<td></td>
<td>Jerry Chou Varsity Head Coach – Boys Track</td>
<td>$3,938.00</td>
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<tr>
<td></td>
<td>Maria Flores Varsity Head Coach – Girls Track</td>
<td>$3,938.00</td>
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<tr>
<td></td>
<td>Gregory Ng Varsity Head Coach – Boys Volleyball</td>
<td>$3,938.00</td>
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Salary Changes

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<th>Credential Name</th>
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<th>To</th>
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<tbody>
<tr>
<td>Kevin Akiyama</td>
<td>04-01-3</td>
<td>07-05-3</td>
<td>02/16/2016</td>
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<tr>
<td>Rosaelva Lomeli**</td>
<td>05-13-L</td>
<td>05-13-LM</td>
<td>07/01/2012</td>
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<tr>
<td>Rosaelva Lomeli**</td>
<td>05-13-LM</td>
<td>05-27-LM</td>
<td>07/01/2013</td>
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<tr>
<td>Sandra A. Marroquin</td>
<td>04-03-A</td>
<td>04-06-AM</td>
<td>01/11/2016</td>
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Assignment Changes

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<tr>
<th>Credential Name</th>
<th>From</th>
<th>To</th>
<th>Eff. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Klyde Wilson</td>
<td>FTE .4 (40%)</td>
<td>FTE .6 (60%)</td>
<td>02/01/2016</td>
</tr>
<tr>
<td>Jessica Zwaal</td>
<td>Teacher @ MAI</td>
<td>TOSA @ MAI</td>
<td>02/17/2016</td>
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Status Changes:

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<thead>
<tr>
<th>Name</th>
<th>From:</th>
<th>To:</th>
<th>Eff. Date</th>
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<tbody>
<tr>
<td>Felix L. Alvarado</td>
<td>Temp Contract</td>
<td>Probationary 2</td>
<td>08/21/2015</td>
</tr>
<tr>
<td>James W. Duddy</td>
<td>Temp Contract</td>
<td>Probationary 2</td>
<td>08/21/2015</td>
</tr>
<tr>
<td>Miguel Escobar</td>
<td>Temp Contract</td>
<td>Probationary 2</td>
<td>08/21/2015</td>
</tr>
<tr>
<td>Joe E. Gonzalez</td>
<td>Temp Contract</td>
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<td>08/20/2015</td>
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<tr>
<td>Adriana Juarez</td>
<td>Temp Contract</td>
<td>Probationary 1</td>
<td>09/08/2015</td>
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<tr>
<td>Genie Schnakenberg</td>
<td>Temp Contract</td>
<td>Probationary 1</td>
<td>09/08/2015</td>
</tr>
<tr>
<td>Adriana Viera</td>
<td>Temp Contract</td>
<td>Probationary 1</td>
<td>09/08/2015</td>
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</table>

**Correction in Masters

CERTIFICATED LEAVES OF ABSENCE

That the Board of Education approve and ratify the requests for leaves listed below and as of the close of business on the dates indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Site</th>
<th>Eff. Date</th>
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</thead>
<tbody>
<tr>
<td>Maria E. Garay</td>
<td>Teacher</td>
<td>RPS</td>
<td>02/09/16</td>
</tr>
<tr>
<td>Sonia Lopez</td>
<td>TOSA</td>
<td>D.O.</td>
<td>01/15/16</td>
</tr>
<tr>
<td>Sharon McGregor*</td>
<td>LOA</td>
<td>MHS</td>
<td>02/18/16</td>
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</table>

Returning From Leave of Absence

<table>
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<tr>
<th>Name</th>
<th>Position</th>
<th>Site</th>
<th>Rate</th>
<th>Eff. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jacqueline Montanez</td>
<td>Teacher</td>
<td>SHS</td>
<td>04-10-A</td>
<td>02/22/16</td>
</tr>
</tbody>
</table>

*Change in LOA
RESIGNATION/RELEASE/RETIREMENT OF CERTIFICATED EMPLOYEES

That the Board of Education ratify the separations of the following persons effective with the close of business on the date indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Assignment</th>
<th>Site</th>
<th>Eff. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sara C. Aranda</td>
<td>Teacher</td>
<td>Special Day Class</td>
<td>SHS</td>
<td>06/16/16</td>
</tr>
<tr>
<td>Benjamin M. Garcia</td>
<td>Teacher</td>
<td>Special Day Class</td>
<td>MAI</td>
<td>03/31/16</td>
</tr>
<tr>
<td>Eddie L. Horton</td>
<td>Teacher</td>
<td>Special Day Class</td>
<td>MOI</td>
<td>06/30/16</td>
</tr>
<tr>
<td>Yanamin Inda</td>
<td>Teacher</td>
<td>RSP</td>
<td>WAE</td>
<td>06/16/16</td>
</tr>
<tr>
<td>Anna Marina Manzanares</td>
<td>Teacher</td>
<td>Special Day Class</td>
<td>GWE</td>
<td>06/16/16</td>
</tr>
<tr>
<td>Michael Rabatin</td>
<td>Teacher</td>
<td>Special Day Class</td>
<td>SUE</td>
<td>06/16/16</td>
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<tr>
<td>Derek Truong</td>
<td>Teacher</td>
<td>Special Day Class</td>
<td>MAI</td>
<td>06/16/16</td>
</tr>
</tbody>
</table>

REVISION OF BOARD POLICY 4131(A) "STAFF DEVELOPMENT"

That the Board of Education approve the revised language for Board Policy 4131(a) "Staff Development", as presented.

[A copy of the revision of Board Policy 4131(a) “Staff Development” is attached to the Official Minutes of the Board of Education meeting for March 3, 2016, as pages 25a(1) through 25a(5).]

REVISION OF BOARD POLICY 1312.3 "UNIFORM COMPLAINT PROCEDURES"

That the Board of Education approve the revised language for Board Policy 1312.3 "Uniform Complaint Procedures", as presented.

[A copy of the Revision of Board Policy 1312.3 “Uniform Complaint Procedures” is attached to the Official Minutes of the Board of Education meeting for March 3, 2016, as pages 25b(1) through 25b(6).]

CLASSIFIED PERSONNEL EMPLOYMENT

That the Board of Education approve and ratify the action of the administration in employing the following persons in the positions and at the salary rates shown, effective as of the dates indicated.

Campus Security Officer, As Needed, DO, T368-01, Effective: 02/05/16
Elizabeth Kate Gonzalez
Client Service Representative, Probationary, DO, 2498-00, Effective: 06/26/15 (correction to salary)
Steven E. Saldivar

Executive Assistant to the Director of Classified Human Resources, Probationary, DO, M478-03, Effective: 02/10/16
Ilda Murillo

Instructional Assistant Special Education, Limited Term, MOI, Z288-06, Effective: 02/22/16 - 06/16/16
Dinah Nunez

School Police Officer, Probationary, DO, M532-01, Effective: 02/19/16
David Park

RESIGNATION/RELEASE/RETIREMENT OF CLASSIFIED PERSONNEL

That the Board of Education ratify the separations of the following persons effective with the close of business on the dates indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position and Status</th>
<th>Site</th>
<th>Eff. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrea Lara</td>
<td>Inst. Asst., Perm.</td>
<td>DO</td>
<td>02/09/16</td>
</tr>
<tr>
<td>Jean Thanarajakool*</td>
<td>Sr. Office Asst., Perm.</td>
<td>BGI</td>
<td>03/24/16</td>
</tr>
</tbody>
</table>

*Retirement

CLASSIFIED PERSONNEL LEAVES OF ABSENCE

That the Board of Education approve and ratify the requests for leaves listed below and as of the close of business on the dates indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position and Status</th>
<th>Site</th>
<th>Eff. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phillip W. Soliz, III</td>
<td>Custodian I, Perm.</td>
<td>MHS</td>
<td>02/19/16</td>
</tr>
<tr>
<td>Morena L. Godinez</td>
<td>Inst. Asst. ECE, Perm.</td>
<td>FRE</td>
<td>01/12/16</td>
</tr>
</tbody>
</table>

Return from Leave of Absence:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position and Status</th>
<th>Site</th>
<th>Eff. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morena L. Godinez</td>
<td>Inst. Asst. ECE, Perm.</td>
<td>FRE</td>
<td>01/11/16</td>
</tr>
</tbody>
</table>
NON-CLASSIFIED PERSONNEL EMPLOYMENT

That the Board of Education approve and ratify the action of the administration in employing the following person in the position and at the salary rate shown, effective as of the date indicated.

Walk-on Coach, LD Head Girls Track, Stipend, SHS, Effective: 02/18/16
Faith Kwan-Garcia

SALARY MODIFICATION RECOMMENDATION

Approve the reallocation of the Plumber classification salary level from Range 478-C to Range 498-C across all salary schedules utilized by the District for classified employees.

ESTABLISHMENT OF NEW CLASSIFIED POSITION - PROPOSED TITLE: DIRECTOR, FISCAL SERVICES

Approve the establishment of a new classified management position with the proposed title of Director, Fiscal Services, with job duties as submitted, to support business services functions.

Montebello Unified School District

CLASS SPECIFICATION

Proposed Title: DIRECTOR OF FISCAL SERVICES

GENERAL PURPOSE
Under administrative direction and in coordination with the Chief Financial and Operations Officer (CFOO), the Chief Business Officer (CBO), and/or the Controller, perform confidential, complex and responsible administrative support duties to assist the CFOO, CBO, and/or Controller with fiscal administrative details; perform a variety of technical duties in support of the Business Department and provide for the timely processing of financial data; train, manage, and provide work direction to assigned staff; maintain confidentiality of sensitive information regarding collective bargaining and other matters; primary support to the CFOO, CBO, and Controller; provide assistance and information to District staff, County and State officials, parents, and media; perform a variety of special projects as assigned.
DISTINGUISHING CHARACTERISTICS
This supervisory class requires a broad, technical knowledge of budgeting procedures and school accounting operations and provides supervisory and administrative directions to departmental staff ensuring that District budget functions, procedures, and reports are compliant with State and County Office requirements and reports are submitted in a timely manner. Responsibilities and assignments are broad in scope and require independent judgment and discretion.

ESSENTIAL DUTIES AND RESPONSIBILITIES:
The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class.

1. Plan, organize, control, integrate, and evaluate the work of the assigned professional and technical accounting staff; with subordinate supervisors, develop, implement, and monitor work plans to achieve group and department mission, goals and performance measures; direct the development, implementation, and evaluation of work programs, plans, processes, systems and procedures to achieve group and department goals, objectives and performance measure consistent with the District’s quality and citizen service expectations.

2. Plan, organize, direct, and evaluate the performance of assigned supervisors and staff; establish performance requirements and personal development targets; regularly monitor performance and provide coaching for performance improvement and development; take disciplinary action to address performance deficiencies, in accordance with Personnel Commission laws and rules, human resources policies, and collective bargaining agreements.

3. Direct and participate in the formulation and implementation of departmental policies, procedures, and special projects; plan, organize and implement short- and long-term programs and activities related to assigned operations and services; control modifications and revisions to policies.

4. Perform complex and responsible Business Office duties including processing of accounting data not requiring the immediate attention of the CFOO, CBO, and/or Controller; prepare accounting information needed for administrative decisions and in facilitating implementation of policies and programs.

5. Assist the CFOO, CBO, and/or Controller in budget related processing and reporting requirement of the District.

6. Perform a wide variety of technical accounting work for the Business Department; maintain accurate and detailed records and verify accuracy of information and research discrepancies.

7. Conduct studies, analysis and research for various financial and accounting assignments; compile data and prepare reports as required by Federal and State laws; maintain and update various records related to assigned functions; develop, update and distribute a variety of letters, forms and lists including bulletins and lists to be distributed to the District.

8. Direct and assist in developing the general fund budget; prepare the year-end budget reconciliation and interim accounting reports; resolve day-to-day issues regarding budgetary matters.

OUT-OF-STATE/OVERNIGHT SPECIAL STUDY TRIP - MONTEBELLO AND SCHURR HIGH SCHOOLS

That the Board of Education approve an overnight special study trip for thirteen (13) Montebello and Schurr High School students and three (3) district chaperones to participate in the Skills USA 49th Annual State Leadership and Skills Conference, San Diego, CA, March 31 – April 3, 2016. Transportation will be provided by district buses. All expenses for this trip will be paid by the individual students, donations, school fundraisers and various funding sources.

ITEM(S) WITHDRAWN FROM THE CONSENT AGENDA BY BOARD MEMBER(S) FOR FURTHER DISCUSSION AND/OR SEPARATE ACTION:

ACTION ITEM 5A-1
BALLOT FOR MEMBERS OF THE 2016 DELEGATE ASSEMBLY, CALIFORNIA SCHOOL BOARDS ASSOCIATION, SUBREGION 23-B

Ms. Cupchoy made the following motion, which was seconded by Mr. Cisneros:

That the Board of Education of the Montebello Unified School District casts its vote for the following member of the 2016 Delegate Assembly, California School Boards Association, Subregion 23-B: Anthony Duarte (Hacienda La Puente USD) incumbent.

President Cárdenas called for a voice vote. All “aye” votes were received by the four board members present. President Cárdenas declared the motion carried.

Ms. Flores: Aye
Mr. Cisneros: Aye
Dr. Cupchoy: Aye
Mr. Cárdenas: Aye

BOARD OF EDUCATION MEMBERS’ REQUESTS

The Board of Education members requested information from the staff to be discussed, researched or placed on future agendas.
On motion of Ms. Flores, seconded by Mr. Cisneros, and unanimously carried by the four board members present, (Benjamin Cárdenas, Lani Cupchoy, Edgar Cisneros, Joanna Flores), the regular meeting of the Board of Education was recessed at 8:46 p.m. to a Closed Session for discussion of the following:

Closed Session Agenda:

a) Public employee discipline/dismissal/release (Govt. Code Section 54957)

b) Public employee complaint (Govt. Code Section 54957)

c) Conference with labor negotiators (Govt. Code Section 54957.6)

   Agency Negotiator: Jeffrey S. Schwartz
   Employee Organizations: Montebello Teachers Association
   California School Employees Association
   Non-represented groups

d) Conference with legal counsel – existing litigation (Govt. Code Section 54956.9a):

   • MUSD v. FPI, Inc. and Windscheffel, USBC, #2:15-bk-19933-SK
   • MUSD v. COLA, Los Angeles Superior Court, BS 127286
   • MUSD v. S.S., OAH Case No. 2015-110832
   • Compromise and Settlement Agreement: J.H. v. MUSD, OAH Case No. 2016-02-0302
   • Compromise and Settlement Agreement: E.J. v. MUSD, OAH Case No. 2015-11-0399
   • D.V. v. MUSD, Claim No. MONX-008590 (Stipulation/Compromise & Release)
   • M.G. v. MUSD, Claim No. MONU-007844 (Stipulation)
   • A.N. v. MUSD, Claim No. MONX-008543 (Stipulation)
   • E.G. v. MUSD, Claim Nos. MONV-008105 and MONV-008200 (Stipulation)

e) Conference with legal counsel – anticipated litigation (Govt. Code Section 54956.9(b)

   Exposure to litigation: One (1) case

Mr. Chacon joined his colleagues for the closed session portion of the Board of Education meeting.

The Board of Education was convened in Closed Session by the president, Mr. Cárdenas, at 8:50 p.m. The matters requiring consideration were discussed.

The meeting of the Board of Education was reconvened in regular session by President Cárdenas at 10:40 p.m.
Mr. David Kenney, legal counsel, reported out the following from closed session:

The Board of Education received information on public employee discipline/dismissal/release matters.

Pursuant to Education Code, Sections 35035 and 44951, the Board of Education of the Montebello Unified School District took action in closed session with a vote of 5-0 to direct staff to provide notices to three (3) certificated employees who will be reassigned or removal of factor at the end of the 2015-2016 school year.

Ms. Flores: Aye
Mr. Cisneros: Aye
Mr. Chacon: Aye
Dr. Cupchoy: Aye
Mr. Cárdenas: Aye

The Board of Education discussed public employee complaint matters. Dr. Anthony Martinez, Assistant Superintendent, Instructional Services, provided a report, addressing complaints and concerns regarding AP, Pathways, etc., along with technology, and graduation requirements. Chief Business Officer Ruben Rojas discussed conditions at a high school and remedial action. Mr. David Kenney, counsel, informed the Board of Education about the Morgan Hill v. CDE case regarding student data, case information, and the process for objections. No action was taken in closed session.

The Board of Education conducted a conference with its labor negotiator, Mr. Jeff Schwartz, with respect to negotiations with the Montebello Teachers Association. Mr. Schwartz provided an update on MTA negotiations, and the Board of Education provided direction to staff. No action was taken in closed session. Mr. Kenney provided a brief report regarding status of negotiations with the Montebello School Police Officers Association. No action was taken in closed session.

The Board of Education conducted a conference with legal counsel with respect to existing litigation matter MUSD v. FPI, Inc. and Windscheffel, USBC, #2:15-bk-19933-SK. Counsel provided a status report to the Board of Education with respect to this matter. No action was taken in closed session.

The Board of Education conducted a conference with legal counsel with respect to existing litigation matter MUSD v. COLA, Los Angeles Superior Court, BS 127286. Counsel provided a status report to the Board of Education with respect to this matter. No action was taken in closed session.
The Board of Education conducted a conference with legal counsel with respect to existing litigation matter MUSD v. S.S., OAH Case No. 2015-110832. Counsel provided a pre-hearing status report to the Board of Education with respect to this matter. No action was taken in closed session.

The Board of Education conducted a conference with legal counsel with respect to existing litigation matter Compromise and Settlement Agreement: J.H. v. MUSD, OAH Case No. 2016-02-0302. The Board of Education granted settlement authority, by a vote of 5/0, with respect to this matter.

Ms. Flores:  Aye
Mr. Cisneros:  Aye
Mr. Chacon:  Aye
Dr. Cupchoy:  Aye
Mr. Cárdenas:  Aye

The Board of Education conducted a conference with legal counsel with respect to existing litigation matter Compromise and Settlement Agreement: E.J. v. MUSD, OAH Case No. 2015-11-0399. The Board of Education granted settlement authority, by a vote of 5/0, with respect to this matter.

Ms. Flores:  Aye
Mr. Cisneros:  Aye
Mr. Chacon:  Aye
Dr. Cupchoy:  Aye
Mr. Cárdenas:  Aye

The Board of Education conducted a conference with legal counsel with respect to existing litigation matter D.V. v. MUSD, Claim No. MONX-008590 (Stipulation/Compromise & Release). The Board of Education granted settlement authority, by a vote of 5/0, with respect to this matter.

Ms. Flores:  Aye
Mr. Cisneros:  Aye
Mr. Chacon:  Aye
Dr. Cupchoy:  Aye
Mr. Cárdenas:  Aye
The Board of Education conducted a conference with legal counsel with respect to existing litigation matter M.G. v. MUSD, Claim No. MONU-007844 (Stipulation). The Board of Education granted settlement authority, by a vote of 5/0, with respect to this matter.

Ms. Flores: Aye  
Mr. Cisneros: Aye  
Mr. Chacon: Aye  
Dr. Cupchoy: Aye  
Mr. Cárdenas: Aye

The Board of Education conducted a conference with legal counsel with respect to existing litigation matter A.N. v. MUSD, Claim No. MONX-008543 (Stipulation). The Board of Education granted settlement authority, by a vote of 5/0, with respect to this matter.

Ms. Flores: Aye  
Mr. Cisneros: Aye  
Mr. Chacon: Aye  
Dr. Cupchoy: Aye  
Mr. Cárdenas: Aye

The Board of Education conducted a conference with legal counsel with respect to existing litigation matter E.G. v. MUSD, Claim Nos. MONV-008105 and MONV-008200 (Stipulation). This matter was continued. No action was taken in closed session.

The Board of Education conducted a conference with legal counsel with respect to one anticipated litigation matter (exposure to litigation). Counsel provided a report on potential cross-action. No action was taken in closed session.

**ADJOURNMENT**

On motion of Ms. Flores, seconded by Mr. Cisneros, and unanimously carried (Benjamin Cárdenas, Lani Cupchoy, Hector Chacon, Edgar Cisneros, Joanna Flores), the regular meeting of the Board of Education was adjourned at 10:50 p.m. to the next regular meeting scheduled Thursday evening, March 17, 2016, at 6:00 p.m.