MONTEBELLO UNIFIED SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
BOARD ROOM
123 SOUTH MONTEBELLO BOULEVARD
MONTEBELLO, CALIFORNIA

July 21, 2016
6:00 P.M.

Board of Education
Mr. Benjamin Cárdenas, President
Dr. Lani Cupchoy, Vice President
Mr. Hector A. Chacon, Clerk
Mr. Edgar Cisneros, Member
Ms. Joanna Flores, Member

Administrative Cabinet
Ms. Susanna Contreras Smith, Superintendent of Schools
Mr. Cleve A. Pell, Chief Financial and Operations Officer
Mr. Ruben J. Rojas, Chief Business Officer
Dr. Angel E. Gallardo, Director – Human Resources
Ms. Marlene M. Pitchford, Director – Classified Human Resources
Dr. Anthony J. Martinez, Assistant Superintendent, Instructional Services

VISION STATEMENT
•We Value - An organization culture based upon both individual strengths and relationships in which learners flourish in an environment of collaboration, freedom of expression, high expectation and relationships
•We Commit to - Continually refining our efforts to provide educational equity and high expectations for all students as we prepare them for success in college, career and beyond
•We Believe - In developing and nurturing all of our students and staff through continuously creating conditions that promote rigor, relevance and relationships through our organization

1. Call To Order/Flag Salute

2. Approval of Minutes
   1-a Minutes, Regular Meeting, June 23, 2016 (Dist. July 18, 2016)

4. Presentation: Chevron Donation - $25,000
   Presented by Teresa Granados, Program Specialist

5. Presentation: 2016 MUSD Bond Update
   Presented by Ruben Rojas, Chief Business Officer

6. School Service Organizations: Discussion
   HSPC - Kristiana Navarrete, President
   CAC - Lorena De La Torre, Chair
   MCPTA – Lisa Uyematsu, President
   DAC - Virginia Pop, Chair
   DELAC - Martha Cabral, Chair

7. Employee Organizations: Discussion
   CSEA - Lloyd Garrison, President
   AMSA – Stacey Honda, President
   MTA - Lorraine Richards, President

8. *Public Comment

   *Public Comment
   The Board President will recognize individuals in the audience who wish to speak to
   the Board of Education. The Laws and Policies governing Board of Education meetings
   will be observed with respect to all such presentations.

   Prior to the beginning of the Board Meeting, those persons wishing to speak on items
   within the subject matter jurisdiction of this Board of Education are requested to register
   with the Board Secretary (Superintendent) by filling out the “Speaker Request Card”
   located at the rear of the Board Room. There is a three-minute time limit and the rules
   when addressing the Board of Education are outlined on the Speaker Request Card.

CONSENT AGENDA
Items under the Consent Agenda are considered to be routine and may be enacted by one motion.
However, Board members or the Superintendent may withdraw items for further discussion and/or
separate action. Should any Board member desire to consider any item separately, the Board member
should so indicate to the President of the Board of Education under “Consent Agenda.”
CONSENT AGENDA

9. REPORTS

Pell/Rojas 3-a  Purchase Order Report Summary No. 23(2015-2016) - motion to accept
            “  3-b  Purchase Order Report Summary No. 2(2016-2017) - motion to accept
            “  3-c  Report of Revolving Cash Fund No. 17(2015-2016) - action to ratify
Pell        3-d  Suspensions of Pupils - Report dated May 2016 through June 2016 - informational

10. NEW BUSINESS

Susanna Contreras Smith, Superintendent of Schools
     5-a  Resolution No. 3(2016-2017)
     5-b  Family Medical Leave Act (FMLA) and Family Rights Act – Maternity Leave

Cleve A. Pell, Chief Financial and Operations Officer/Ruben J. Rojas, Chief Business Officer

Maintenance, Operations and Facilities Development
     6-a  Acceptance of Completion: Resolution No. 6(2012-2013) Resolution to Authorize Entering Into A Utility Reduction Performance Contract for Schurr High School
     6-b  Acceptance of Completion: Bid No. 12(15-16) Installation of Security Perimeter at Transportation Yard
     6-c  Approval of Change Order No. 2, Bid No. 12(15-16) Installation of Security Perimeter at Transportation Yard
     6-d  Acceptance of Completion: Bid No. 15(13-14) Design/Furnish and Install Visitor Bleachers at Schurr High School
     6-e  Acceptance of Completion: Use of California Multiple Awards Schedule Contract #4-06-78-0031A-FieldTurf Synthetic Turf for the Athletic Field Renovation at Schurr High School
     6-f  Acceptance of Completion: Use of PCC 20118 Bid Award – Purchase, Warranty and Installation of Synthetic Turf, Surface and Flooring (Beynon Sports Surfaces, Inc.)
     6-g  Approval to Enter into Agreement with United Inspection and Testing, for the Schurr High School Modernization 2012 Project
     6-h  Acceptance of Completion: 08(15-16) Exterior Environmental Remediation and Painting at Various Sites
     6-i  Approval of Change Order No. 4, Bid No 08(15-16) Exterior Environmental Remediation and Painting to Various Sites
     6-j  Approval to Enter into Agreement with PBK Architects for Architectural and Engineering Services for the New ADA Compliant Ramp and Stairway to the Nutritional Services Building
     6-k  Approval to Enter into Agreement with TYR Inc., for Inspector of Records Services for the Portable Classroom and Restroom Building Placements at Various Sites
10. **NEW BUSINESS** – (continued)

    **Anthony J. Martinez, Ph.D., Assistant Superintendent – Instructional Services**

    7-a  Attendance at Meetings/Workshops/Conferences
    7-b  Employment of Consultants
    7-c  Approve Annual Renewal of Agreement for Use of PCC 20118.3 Bid Award – SchoolCity Inc. Web-Based Products and Services to Help Teaching and Learning
    7-d  Approval of Agreement with Newsela
    7-e  Approval of Agreement with Rosetta Stone
    7-f  Approval of Student Teaching Agreement – Biola University
    7-g  Approval of Student Teaching Agreement – California State University, Long Beach
    7-h  Rental of Meeting Facility – De Paul Evangelization Center
    7-i  Rental of Meeting Facility – Ross Hall
    7-j  Approval of Overnight/Out-of-State Special Study Trip – Bell Gardens High School
    7-k  Approval of Overnight/Out-of-State Special Study Trip – Bell Gardens High School
    7-l  High School Overnight Special Study Trip – Applied Technology Center, Bell Gardens High, Montebello High and Schurr High Schools
    7-m  Special Education Service Agreements
    7-n  Approval of Agreement – World Book Online
    7-o  Agreements – Lincoln Training Center
    7-p  Agreements – Handicapped Students in Other Schools – Transportation
    7-q  Agreements – Handicapped Students in Nonpublic Schools
    7-r  Agreements – Handicapped Students in Nonpublic Schools/Residential
    7-s  Agreements – Handicapped Students in Nonpublic Schools/Residential
    7-t  Payment for Transportation – Education Code 56040
    7-u  Approval of Overnight/Out-of-State Special Study Trip – Bell Gardens High School

    **Cleve A. Pell, Chief Financial and Operations Officer/Ruben J. Rojas, Chief Business Officer**

    **Business Services**

    8-a  Donations
    8-b  Adoption of Resolution No. 1(2016-2017) Regarding the Educational Protection Account
    8-c  Use of PCC 20118 Bid Award – Information Technology Services (Semetra, Inc.) (Revision of Board 04/7/16 – Increase in Expenditure Amount)
    8-d  A Contract for Services to Provide Food Services for Montebello-Commerce YMCA
10. **NEW BUSINESS – (continued)**  
   Cleve A. Pell, Chief Financial and Operations Officer/Ruben J. Rojas, Chief Business Officer  
   Business Services  
   8-e Award of Contract – Cafeteria Purchases – 2016-2017 – Distribution  
   of Paper Products for Nutrition Services  
   8-f Promac Image Systems Company and Transition to Toshiba Business  
   Solutions, Inc.  
   
   Cleve A. Pell, Chief Financial and Operations Officer  
   9a - Certificated Personnel - Dr. Angel E. Gallardo, Director  
   9a-1 Certificated Employment  
   9a-2 Certificated Leaves of Absence  
   9a-3 Resignation/Release/Retirement of Certificated Employees  
   9a-4 Summer Employment – Certificated Personnel – 2016  
   9a-5 Resolution No. 2(2016-2017) – Exemption to the Separation-From-  
   Service Requirement to Section 24214.5 or 26812 of the Education Code  
   9a-6 Provisional Internship Permits  
   9b - Classified Personnel – Marlene M. Pitchford, Director  
   9b-1 Classified Personnel Employment  
   9b-2 Resignation/Release/Retirement of Classified Personnel  
   9b-3 Classified Personnel Leaves of Absence  
   9b-4 Non-Classified Personnel Employment  
   9b-5 Classified Personnel Summer Employment  
   9b-6 Salary Schedule for Classified Position – Licensed Vocational Nurse  
   9b-7 Agreement for Actuarial Services  
   
11. Proposed Revision of Board Policy 5125.1 "Release of Directory Information” - (First Reading)  
   
12. Proposed New Board Policy 5141.33 "Head Lice” - (First Reading)  
   
13. Proposed New Board Policy 5111.1 "District Residency” - (First Reading)  
   
14. Superintendent’s Reports  
   
15. Board of Education Members – Reports or individual member items for discussion, research  
   or future agendas  
   
16. Public Comment on Closed Session Agenda Items
17. Recess - To Closed Session

Motion: ___________________; Second: ________________; _______ p.m.

Closed Session Agenda:
   a) Public employee discipline/dismissal/release (Govt. Code Section 54957)
   b) Public employee complaint (Govt. Code Section 54957)
   c) Conference with labor negotiators (Govt. Code Section 54957.6)
      Agency Negotiator: Ruben J. Rojas
      Employee Organizations: Montebello Teachers Association
                              California School Employees Association
                              Non-represented groups
   d) Conference with legal counsel – existing litigation (Govt. Code Section 54956.9a):
      • Compromise and Settlement Agreement: C.K. v. MUSD
      • Compromise and Settlement Agreement: E.H. v. MUSD, OAH Case No. 2016-05-0169
      • Compromise and Settlement Agreement: I.R-M. v. MUSD, OAH Case No. 2016-06-0370
      • A.J. Fistes v. MUSD and GDL Best Contractors, Los Angeles Superior Court, Case No. BS 161779
      • F.F. v. Montebello USD, Case No. BC 583388, Department 39
      • MUSD v. AmRec, et al., Case No. BC 610857 (status report)
   e) Conference with legal counsel – anticipated litigation
      Initiation of litigation pursuant to subdivision (c) of Section 54956.9: one case
   f) Public Employee Appointment (Govt. Code Section 54957): Principal

18. Report Out – Closed Session

ADJOURNMENT - To next regular meeting scheduled Thursday evening,
August 4, 2016, at 6:00 p.m. (open session)

Motion: ___________________; Second: ________________; _______ p.m.