The meeting of the Board of Education was convened in regular session by President Cupchoy at 6:00 p.m. and was opened with the Pledge of Allegiance.
Mr. Chacon made the following motion, which was seconded by Mr. Cárdenas:

**APPROVAL OF MINUTES**

That the Board of Education approve the minutes of the regular meeting held October 5, 2017, as they appear in unadopted copy distributed October 30, 2017; and

That the Board of Education approve the minutes of the regular meeting held October 19, 2017, as they appear in unadopted copy distributed October 30, 2017.

President Cupchoy called for a voice vote. All “aye” votes were received by the three board members present. President Cupchoy declared the motion carried.

Mr. Cárdenas: Aye
Mr. Chacon: Aye
Dr. Cupchoy: Aye

The agenda for the regular meeting of November 2, 2017, was presented. The following requests for modifications were presented: (1) Item 8-f, “Approval to Enter into Agreement with MTGL, Inc. for Geotechnical Testing and Inspection Services for the La Merced Elementary School Solar Installation Project, “ - item pulled from the agenda, and (2) Item 8-o, “Board Action on Resolution No. 15(2017-2018) Authorization and Approval to Enter into a Customer Development Agreement for the Purchase of Renewable Energy through Southern California Edison’s Renewables Energy Program with their Certified Developer, JATON, LLC, Burbank, California” - item pulled from the agenda.

On motion of Mr. Chacon, seconded by Mr. Cárdenas, the agenda was unanimously adopted as amended by the three board members present.

Mr. Cárdenas: Aye
Mr. Chacon: Aye
Dr. Cupchoy: Aye

**PRESENTATION: MUSD GS BOND UPDATE**

Mr. Jeff Woods, Acting Director, Maintenance & Operations and Facilities Development, made a presentation to the Board of Education, providing an update on the Montebello Unified School District’s GS Bond. The presentation included a review of the projects in design development.

Representatives from the Montebello Council Parent Teacher Association, and the Head Start Policy Council were present.
Representatives from the Montebello Teachers Association, California School Employees Association, and the Association of Montebello School Administrators were present.

Mr. Edgar Cisneros joined his colleagues during the public comment portion of the open meeting.

**CONSENT AGENDA – ITEMS WITHDRAWN FOR FURTHER DISCUSSION/ACTION**

The following items, listed under the “Consent Agenda,” were withdrawn by members of the Board of Education for further discussion and/or separate action:

- Item 8-a, “Amendment to Extend Contract Term - Approval to Enter into Agreement with BA Inc., for Project Constructability, Efficiency and Support Services Related to the District’s Facilities Development Program”
- Item 8-d, “Approve Annual Renewal of Agreements for Architectural and Engineering Services for Various District Projects”

**CONSENT AGENDA**

On motion of Mr. Cisneros, seconded by Mr. Chacon, the following “consent agenda” resolutions were unanimously adopted by the four board members present:

Consent Agenda  
Mr. Cárdenas: Aye  
Mr. Chacon: Aye  
Mr. Cisneros: Aye  
Dr. Cupchoy: Aye

**PURCHASE ORDER REPORT SUMMARY NO. 6(2017-2018)**

That the Board of Education approve Purchase Order Report Summary No. 6(2017-2018) dated October 24, 2017, in the total amount of $696,071.11, it being certified all are in accordance with provisions of California Education Code and Policies of the Board of Education.

**INFORMATIONAL ITEM**

The following report was presented as information for members of the Board of Education:

- Suspensions of Pupils - Report dated October 2017
A RESOLUTION OF THE BOARD OF EDUCATION RELATED TO IMPLEMENTATION OF THE FISCAL STABILIZATION PLAN, RESOLUTION NO. 17(2017-2018)

That the Board of Education adopt Resolution No. 17(2017-2018), A Resolution of the Board of Education Related to Implementation of the Fiscal Stabilization Plan.

[A copy of Resolution No. 17(2017-2018), “A Resolution of the Board of Education Related to Implementation of the Fiscal Stabilization Plan,” is attached to the Official Minutes of the Board of Education meeting for November 2, 2017, as pages 4a(1) through 4a(4).]

A RESOLUTION OF THE BOARD OF EDUCATION AFFIRMING DISTRICT’S COMMITMENT TO WORK COOPERATIVELY WITH THE LACOE FISCAL EXPERT, RESOLUTION NO. 18(2017-2018)

That the Board of Education adoption Resolution No. 18(2017-2018), A Resolution of the Board of Education Affirming District’s Commitment to Work Cooperatively with the Los Angeles County Office of Education Fiscal Expert.

A copy of Resolution No. 18(2017-2018), “A Resolution of the Board of Education Affirming District’s Commitment to Work Cooperatively with the Los Angeles County Office of Education Fiscal Expert,” is attached to the Official Minutes of the Board of Education meeting for November 2, 2017, as page 4b(1).]

ATTENDANCE AT MEETINGS/WORKSHOPS/CONFERENCES

That the Board of Education authorize/ratify participation in the following meetings/workshops/conferences:

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>AUTHORIZED PERSONNEL</th>
<th>FUNDING (ACTUAL AND NECESSARY EXPENSES UNLESS OTHERWISE STATED)</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>All meetings listed below</td>
<td>Board Members, Superintendent</td>
<td>Advance authorized</td>
<td>Board of Education Superintendent’s Office</td>
</tr>
</tbody>
</table>

Atkinson, Andelson, Loya, Ruud, Romo (AALRR)
Ed Education Law Conference
Cerritos, CA
November 2017

Classified
Up to 5 persons
(DO)
Release Time Only
Business Services
| At-Risk Assessment Review and Teaching Strategies | Certificated | $45.00 per hour (up to 14 hours) | Instructional Services |
| Montebello High | Yolanda Ochoa | Title I |
| November – December 2017 | Guillermo Sandoval | $45.00 per hour (up to 12 hours) | Title I |
| | Maria Leon | $45.00 per hour (up to 4 hours) | Title I |
| Math and English Language Arts Data Teams | Certificated | $45.00 per hour per person (up to 5 hours each) | Instructional Services |
| Eastmont Intermediate | Up to 28 persons | Title I |
| November 2017 – April 2018 | Lisa Quemada (MHS) | $301.00 | Title I |
| Bureau of Education & Research, Strategies! Strategies! Strategies! Strengthen Your Writing Instruction to Significantly Increase Students’ Writing Skills (Grades 6-12) Anaheim, CA November 2017 | Certificated | $675.00 | Business Services |
| | Eladio Delgadillo (DO) | $550.00 advance authorized for registration Facilities Development Fund 0815 |
Office of Head Start  
Region 9, Pyramid Model  
Training - Leadership  
Team/Action Planning  
San Francisco, CA  
December 2017

<table>
<thead>
<tr>
<th>Administrative/ Certificated</th>
<th>$825.00 per person</th>
<th>Head Start</th>
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</thead>
<tbody>
<tr>
<td>Up to 7 persons (HSO)</td>
<td></td>
<td>Instructional Services</td>
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</table>

Los Angeles County Office of Education (LACOE) -  
STEM: Mathematics & Science Leaders Network  
Various Locations  
January – May 2018

<table>
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<tr>
<th>Certificated</th>
<th>Release Time Only</th>
<th>Instructional Services</th>
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<td>Up to 3 persons (DO)</td>
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Close Reading  
Montebello Gardens  
December 2017 – June 2018

<table>
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<tr>
<th>Presenter</th>
<th>Hourly per diem rate per contract (up to 8 hours)</th>
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<tbody>
<tr>
<td>Gabriela Gonzalez</td>
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Adelante Youth Alliance -  
Adelante Mujer Latina Conference  
Pasadena, CA  
April 2018

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<th>Administrative/ Certificated/ Students/Parents</th>
<th>$25.00 advance authorized per person</th>
<th>Instructional Services</th>
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<tbody>
<tr>
<td>Up to 600 persons (various sites)</td>
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</table>

Certificated  
Up to 26 persons (various sites)

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<tr>
<th>$45.00 per hour per person (up to 10 hours each)</th>
<th>S&amp;C</th>
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**EMPLOYMENT OF CONSULTANTS**

That the Board of Education authorize/ratify employment of the following consultants:

<table>
<thead>
<tr>
<th>MEETINGS/SERVICES</th>
<th>CONSULTANT</th>
<th>FUNDING</th>
<th>DIVISION</th>
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</thead>
</table>
| Staff Training on the Learning Genie  
Head Start Staff  
Montebello, CA and Bell Gardens, CA  
2017-18 School Year | Learning Genie, Inc. | $1700.00 includes expenses | Instructional Services |
|                     |                           | Head Start                  |                    |
Provide Students in Grades Kindergarten through 5th Grade with Vision Screening, Which Includes Retinoscopy and Visual Acuity, Objective Test Which Assesses any Refractive Error the Student May Have, Performed by an Optometrist District Wide October 2017 – June 2018

John Larcabal, O.D. dba: Norwalk Family Optometry $2.50 per student per vision screening, $1.00 per student per color vision screening, (not to exceed $20,000.00) includes expenses S&C

Parent Education Workshops to Support and Train Parents to be Their Child’s Advocate La Merced Elementary December 2017 – June 2018

Parent Education Bridge for Student Achievement Foundation (PEBSAF) $249.00 per day (not to exceed 5 days) includes expenses Title I

2018 – 2019 CONTINUED FUNDING APPLICATION FOR CHILD DEVELOPMENT PROGRAM

That the Board of Education authorize the submission of the Continued Funding Application to the California Department of Education, Early Education and Support Division in order to continue providing the Child Development Program for the 2018-2019 school year.

AGREEMENT STUDENT TEACHER TRAINING SERVICES — AZUSA PACIFIC UNIVERSITY

That the Board of Education authorizes the administration to enter into an agreement with Azusa Pacific University for the purpose/provision of Adapted Physical Education Fieldwork experience. Said agreement will be in effect from January 1, 2018 through June 30, 2021. Azusa Pacific University will reimburse MUSD at the rate indicated in the agreement.
APPROVAL OF PARTICIPATION TO ATTEND CALIFORNIA SCIENCE CENTER FIELD TRIP APPLIED TECHNOLOGY CENTER (ORIGINAL BOARD: 10/19/17 – INCREASE IN PROJECTED COST)

That the Board of Education approve the field trip for thirty-two (32) Applied Technology Center High School students and three (3) district chaperones to participate in a field trip to the California Science Center in Los Angeles, CA on November 3, 2017. Transportation will be provided by a district bus. Projected cost estimated at $250.00. All expenses will be covered by Health Sciences Pathway CCPT funds.

APPROVAL OF PARTICIPATION TO ATTEND THE SPORTS MEDICINE CONFERENCE FIELD TRIP APPLIED TECHNOLOGY CENTER

That the Board of Education approve the field trip for twenty-four (24) Applied Technology Center students and two (2) district chaperones to participate in a field trip to the Sports Medicine Conference in Carson, CA on November 11, 2017. The cost for registration is not to exceed $910.00. Transportation will be covered by district bus. All expenses for this trip will be covered by the CCPT Grant.

APPROVAL OF OVERNIGHT/OUT-OF-STATE SPECIAL STUDY TRIP - SCHURR HIGH SCHOOL

That the Board of Education approve an overnight/out-of-state special study trip for four (4) Schurr High School students and two (2) district chaperones to participate in the 38th edition of The Glenbrooks Speech & Debate Tournament in Chicago, Illinois, from November 16–21, 2017. Transportation will be provided by district buses and commercial carrier. All expenses, including insurance, will be paid by individual students, donations and fundraisers.

APPROVAL TO ENTER INTO A CONTRACT WITH ELITE MODULAR LEASING AND SALES INC. FOR THE LEASING OF (36) 24’ X 40’ MODULAR CLASSROOMS, (2) 12’ X 40’ TOILET MODULAR BUILDINGS, AND (3) 48’ X 40’ OFFICE MODULAR BUILDINGS UNDER THE SAVANNA SCHOOL DISTRICT’S PIGGYBACK CONTRACT RATES, TERMS AND PRICING FOR THE MONTEBELLO INTERMEDIATE SCHOOL FIREPROOFING REMOVAL PROJECT

That the Board of Education enter into an agreement with Elite Modular Leasing and Sales Inc., Anaheim, California, for (36) 24’ x 40’ Modular Classrooms, (2) 12’ x 40’ Toilet Modular Buildings and (3) 48’x 40’ Office Modular Buildings under the Savanna School District, Anaheim, California, Piggyback Contract Rates, Terms and Pricing for the Montebello Intermediate School Fireproofing Removal Project. Funding would be provided by Measure GS and/or other approved applicable funding.
APPROVAL TO ENTER INTO AGREEMENT WITH ENVIRONMENTAL CONTRACTORS FOR HAZARDOUS MATERIALS ABATEMENT AND EMERGENCY HAZARDOUS MATERIALS CLEAN-UPS AT VARIOUS SITES

That the Board of Education authorize the District to enter into an agreement with Environmental Contractors for Hazardous Materials Abatement and Emergency Hazardous Materials Clean-Ups at Various Sites. The firms will work on a “per project” basis beginning November 3, 2017 through June 30, 2018, including an option for two (2) annual renewals, in accordance with the District’s standard terms and conditions. The estimated combined not to exceed amount for these agreements is $200,000.00. Funding will be provided by Measure GS and/or other approved applicable funding.

APPROVAL TO ENTER INTO AGREEMENT WITH MTGL, INC., FOR GEOTECHNICAL TESTING AND INSPECTION SERVICES FOR THE LA MERCED INTERMEDIATE SCHOOL SOLAR INSTALLATION PROJECT

That the Board of Education enter into an agreement with the lowest responsible bidder, MTGL, Inc., Anaheim, California, for the Geotechnical Testing and Inspection Services for the Solar Installation Project at La Merced Intermediate School. The estimated not to exceed cost for this agreement is $5,973.00. Funding would be provided by Measure GS and/or other approved applicable funding.

APPROVAL TO ENTER INTO AGREEMENT WITH SKY BLUE ENVIRONMENTAL INC. FOR THE ASBESTOS AND LEAD MONITORING SERVICES OF THE ROOF DRAINPIPE REPAIR AND ASBESTOS FIREPROOF SPOT ABATEMENT AT SUVA INTERMEDIATE SCHOOL

That the Board of Education enter into an agreement with the lowest responsible bidder, Sky Blue Environmental, Inc., San Fernando, California, for the Asbestos and Lead Monitoring Services of the Roof Drainpipe Repair and Asbestos Fireproof Spot Abatement at Suva Intermediate School. The estimated not to exceed cost for this agreement is $7,975.00. Funding would be provided by the Restricted Maintenance Fund and/or other approved applicable funding.

ACCEPTANCE OF COMPLETION: BID NO. 06 (16-17) ROOF REPLACEMENT TO CLASSROOMS 14-17 AT BELLA VISTA ELEMENTARY SCHOOL AND MAIN OFFICE BUILDING AT BELL GARDENS INTERMEDIATE SCHOOL

That the Board of Education accept as complete work performed by BEST Contracting Services, Inc., Gardena, California, for the Roof Replacement to Classrooms 14-17 at Bella Vista Elementary School and the Main Office Building at Bell Gardens Intermediate School.
APPROVAL OF EXPENDITURE FOR THE LOS ANGELES COUNTY CERTIFIED UNIFIED PROGRAM AGENCY FEES FOR VARIOUS SITES DISTRICT-WIDE

That the Board of Education approve an expenditure for the Los Angeles County Fire Department, Los Angeles, California, for the Los Angeles County Certified Unified Program Agency Fees on Various Sites District-Wide for the period of November 3, 2017 to June 30, 2018. The estimated not to exceed amount for this expenditure is $20,000.00. Funding would be provided by the General Fund and/or other approved applicable funding.

REJECTION OF BIDS FOR BID NO. 12 (17-18) REMOVAL OF HAZARDOUS MATERIALS AT FREMONT ELEMENTARY SCHOOL

That the Board of Education authorize the rejection of all bids for Bid No. 12 (17-18) for the Removal of Hazardous Materials at Fremont Elementary School.

APPROVAL TO ENTER INTO AGREEMENT WITH NEW HORIZONS CONTRACTING FOR THE LIMITED ABATEMENT OF 18 BARD UNITS LOCATED AT BELL GARDENS ELEMENTARY SCHOOL

That the Board of Education enter into an agreement with the lowest responsible bidder, New Horizons Contracting, Chino, California, for the Limited Abatement of 18 Bard Units Located at Bell Gardens Elementary School. The estimated not to exceed cost for this agreement is $9,950.00. Funding would be provided by Measure GS and/or other approved applicable funding.

EMERGENCY DECLARATION FOR THE LOS ANGELES COUNTY OFFICE OF EDUCATION, RESOLUTION NO. 14(2017-18) MONTEBELLO HIGH SCHOOL (MHS) POOL PUMP REPAIR

That the Board of Education adopt Emergency Resolution No. 14(2017-18) Montebello High School Pool Pump Repair to award contracts without bidding and advertising for the work listed on the resolution. Funding will be provided by the Restricted Maintenance Account Program.

EMERGENCY DECLARATION FOR THE LOS ANGELES COUNTY OFFICE OF EDUCATION, RESOLUTION NO. 16(2017-2018) FOR FIRE ALARM MODIFICATIONS AT LA MERCED ELEMENTARY SCHOOL (LME)

That the Board of Education adopt Emergency Resolution No. 16(2017-2018) Fire Alarm Modifications to La Merced Elementary School to award contracts without bidding and advertising for the work listed on the resolution.

[A copy of Resolution No. 16(2017-2018), “Emergency Declaration for the Los Angeles County Office of Education for Fire Alarm Modifications at La Merced Elementary School,” is attached to the Official Minutes of the Board of Education meeting for November 2, 2017, as pages 11a(1) through 11a(3).]

USE OF PCC 20118 BID AWARD - COMPUTER PRODUCTS, SERVICES AND RELATED COMPONENTS (APPLE COMPUTERS)

That the Board of Education authorize the District to utilize the Glendale Unified School District Contract No. P13-13/14 Computer Products, Services and Related Components with Apple Computer Corp. of Austin, Texas, for contract period November 3, 2017, through October 15, 2018. The expenditure amount of this agreement is $300,000 with funding from various categorical and non-categorical sources.

CERTIFICATED EMPLOYMENT

That the Board of Education approve and ratify the action of the administration in employing the following persons in the positions and at the salary rates shown, effective as of the dates indicated.

Substitute Teachers as needed for the 2017-2018 school year @ $160.00 per day:
Richard D. Ronquillo

Long Term Substitute Teachers as needed for the 2017-2018 school year @ $200.00 per day:
Bernadine De Sevilla    Samantha Gomez    Adriana Gonzalez
Ashot O. Francev        Frank Lucero       Narcedelia Mendez
Loida Mount             Gabriel Obregon    Kasondra Ramos
Margarita Reyes         Steve S. Reyes     Anna Rodriguez
Mario Rodriguez         Evelyn Trujillo

End Long Term Substitute Teacher assignment for the 2017-2018 school year:
Vanessa Jimenez
CTE/ROP Teachers to work as substitute teachers as needed @ $48.97 per hour (NTE 15 hours per week/person) effective 10/09/17 – 01/16/18, funded by S & C:
Naomi Ceja
Clotilde Ibarra-Alvarez
Silvia Negrete

Additional assignments for 2017-2018 school year:
1/6 per Diem in lieu of prep period at BGHS effective 08/17/17 – 12/22/17, funded by Base:
Name: Maria G. Anaya
Subject: Biology
Per Diem Rate: $149.38
Name: Alfredo Munoz
Subject: Coordinated Science
Per Diem Rate: $149.38

1/6 per Diem in lieu of prep period at BGHS effective 08/17/17 – 12/22/17, funded by SPED:
Name: David Martinez
Subject: SDC – NS
Per Diem Rate: $152.89
Name: Ryan Ralph
Subject: SDC – SH
Per Diem Rate: $133.66
Name: Angeline Peters
Subject: SDC – SH
Per Diem Rate: $119.34

After school tutor for Title 1 Alternative Supports at PHE @ $45.00 per hour (NTE 40 hours) effective 11/06/17 – 01/26/18, funded by Title 1:
Mariam Mgrdic

After school tutor for Title 1 Alternative Supports at PHE @ $45.00 per hour (NTE 40 hours per person) effective 11/06/17 – 01/26/18, funded by Title 1:
Enrique Castro
Maria Solis
Tiffany Uribe

Before and after school intervention tutors for students at risk in English Language Arts and mathematics at PHE @ $45.00 per hour (NTE 40 hours per person) effective 11/06/17 – 06/08/18, funded by Title 1:
Omar Garcia
Karen Ho
Lily Jung-Rose

Saturday School Teachers at WGE @ $129.00 per day (NTE 4 days per person) effective 10/20/17 – 12/22/17, funded by Base:
Enrique Castro
Tiffany Uribe

TOSA will work for Afterschool Program @ $54.36 per hour (NTE 10 hours per week) effective 08/17/17-12/22/17, funded by ASES and Base:
Sonia G. Lopez

Saturday School Teachers at MHS @ $129.00 per day (NTE 3 days per person) effective 09/30/17 – 12/22/17, funded by Base:
Rafael Lopez
Brianna Martinez
Michael McKay
Alexzandra Mendoza
Eliel Rubio
Arturo Sandoval
Guillermo Sandoval

Saturday School Teachers at WGE @ $129.00 per day (NTE 4 days per person) effective 10/20/17 – 12/22/17, funded by Base:
Enrique Castro
Tiffany Uribe

TOSA will work for Afterschool Program @ $54.36 per hour (NTE 10 hours per week) effective 08/17/17-12/22/17, funded by ASES and Base:
Sonia G. Lopez

Saturday School Teachers at MHS @ $129.00 per day (NTE 3 days per person) effective 09/30/17 – 12/22/17, funded by Base:
Rafael Lopez
Brianna Martinez
Michael McKay
Alexzandra Mendoza
Eliel Rubio
Arturo Sandoval
Guillermo Sandoval
Site Translator at MAI @ $45.00 per hour (NTE 30 hours) effective 11/03/17 – 06/30/18, funded by S & C:
Eva Evans

After school tutoring for students at risk in English Language Arts and mathematics at LMI @ $45.00 per hour (NTE 20 hours per person) effective 11/17/17 – 12/22/17, funded by Title 1:
Lucia Espinoza  Meichun Lin

After school tutoring for students at risk in reading and math at MGE @ $45.00 per hour (NTE 20 hours per person) effective 11/28/17 – 02/01/18, funded by Title 1:
Lander Espinosa  Lillian Godoy-Sanchez  Rosa Hernandez
Aide Lara  Norma Trejo  Erica Vidrio
Oscar Vidrio

Saturday School Teachers at MGE @ $129.00 per day (NTE 6 days per person) effective 09/15/17 – 06/01/18, funded by Base:
Erica Vidrio  Oscar Vidrio  Norma U. Trejo
Luis Cobian

Saturday School Teacher at LME @ $129.00 per day (NTE 5 days) effective 11/04/17 – 12/16/17, funded by Base:
Guadalupe Inda

After school tutor for students at risk in math at LME @ $45.00 per hour (NTE 27 hours per person) effective 11/06/17 – 01/26/18, funded by Title 1:
Sandra DeLara  Lissa Vasquez Taylor

After school tutor for students at risk in Spanish Language Arts at LME @ $45.00 per hour (NTE 27 hours) effective 11/06/17 – 01/26/18, funded by Title 1:
Norma Aguilar

After school tutor for students at risk in English Language Arts at LME @ $45.00 per hour (NTE 27 hours per person) effective 11/06/17 – 01/26/18, funded by Title 1:
Barbara Duran  Guadalupe Inda

Saturday School Teachers at JGE @ $129.00 per day (NTE 7 days per person) effective 11/01/17 – 06/15/18, funded by Base:
Erica Estrada  William Farrar  Omar Garcia
Norma J. Gonzalez  Jorge Marquez  Silvia Viramontes
Independent Study Teacher at GWE @ $45.00 per hour (NTE 40 hours) effective 10/02/17 – 06/30/18, funded by Base:
Michael Jr. Garcia

Grade Level Teachers will meet to plan and evaluate evidence-based instructional strategies for at risk students at BGE @ $45.00 per hour (NTE 10 hours per person), effective 11/17/17 – 05/31/18, funded by Title 1:
Feliciano Rodriguez  
Isela Sandoval  
Alina Maleski  
Melinda Molina  
Esperanza Flores Sandoval  
Magdalena Arellano

After school intervention tutor for students at risk in mathematics at EAI @ $45.00 per hour (NTE 20 hours) effective 10/20/17 – 11/30/17, funded by Title 1:
Patricia Villa

Teacher will meet with group of teachers to assist with planning and evaluating evidence-based instructional strategies for at risk students at BGE @ $45.00 per hour (NTE 15 hours), effective 11/17/17 – 05/31/18, funded by Title 1:
Sandra Camero

After school tutors for students at risk in mathematics and Language Arts at BGI @ $45.00 per hour (NTE 40 hours per person) effective 11/01/17 – 06/30/18, funded by Title 1:
Griselda Aranda  
Jesus De La Cruz  
Claudia Felix  
Carla Figueroa  
Sara Franco  
George Magana  
Catheline Merilus  
Yolanda Robinson  
Joan Ulrich  
Yolanda Velasco

Class size stipend @ $400.00, due to over-formula student enrollment during the second semester of the 2016-2017 school year, funded by Base:
Lulu Arregui

Class size stipend @ $700.00, due to over-formula student enrollment during the second semester of the 2016-2017 school year, funded by Base:
Sandra Gutierrez

Extended Day Activities:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Stipend Amount</th>
<th>Semester/Season or Year</th>
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<td>Maria Arana</td>
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<td>2017-2018</td>
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<td>Nancy C. Garcia</td>
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Board of Education
Minutes, November 2, 2017

Extended Day Activities - Continued:

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<th>Stipend Amount</th>
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<tr>
<td>Alejandro Valadez</td>
<td>College Bound Today</td>
<td>$1,184.00</td>
<td>1st Semester</td>
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Salary Changes

<table>
<thead>
<tr>
<th>Credential Name</th>
<th>From</th>
<th>To</th>
<th>Eff. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linda Equihua-Fierro+</td>
<td>$97,352.61</td>
<td>$99,033.30</td>
<td>08/15/17</td>
</tr>
<tr>
<td>Katheryne Sarmiento+</td>
<td>$70,627.61</td>
<td>$73,988.99</td>
<td>08/15/17</td>
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<tr>
<td>Julio C. Robledo ****</td>
<td>$99,149.58</td>
<td>$101,249.58</td>
<td>07/01/17</td>
</tr>
<tr>
<td>Martha Sandoval</td>
<td>$64,312.21</td>
<td>$72,103.54</td>
<td>09/06/17</td>
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</tbody>
</table>

Assignment Changes

<table>
<thead>
<tr>
<th>Credential Name</th>
<th>From</th>
<th>To</th>
<th>Eff. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tinh K. Luu</td>
<td>Teacher @ ATC</td>
<td>Teacher @ RPS</td>
<td>10/17/17</td>
</tr>
<tr>
<td>Richard Ronquillo</td>
<td>Substitute Teacher @ D.O.</td>
<td>SDC Teacher @ WIE @ $86,199.90</td>
<td>10/17/17</td>
</tr>
</tbody>
</table>

**** Correction in longevity
+Correction of Step Placement
CERTIFICATED LEAVES OF ABSENCE

That the Board of Education approved and ratify the requests for leaves listed below and as of the close of business on the dates indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Site</th>
<th>Eff. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elvia Casas</td>
<td>Teacher</td>
<td>GWE</td>
<td>09/22/17</td>
</tr>
<tr>
<td>Tracey Chagolla</td>
<td>Teacher</td>
<td>BGH</td>
<td>09/28/17</td>
</tr>
<tr>
<td>Maria Cuesta</td>
<td>Teacher</td>
<td>MPE</td>
<td>10/03/17</td>
</tr>
<tr>
<td>Jorge L. Diaz</td>
<td>Teacher</td>
<td>BGH</td>
<td>10/04/17</td>
</tr>
<tr>
<td>Kathryn C. Mott</td>
<td>Teacher</td>
<td>SUI</td>
<td>10/19/17</td>
</tr>
<tr>
<td>Valerie Terrano Meyer</td>
<td>Teacher</td>
<td>MHS</td>
<td>10/09/17</td>
</tr>
</tbody>
</table>

Returning From Leave of Absence

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Site</th>
<th>Annual</th>
<th>Eff. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grace Bermundo</td>
<td>SDC Teacher</td>
<td>MHS</td>
<td>$80,662.60</td>
<td>10/16/17</td>
</tr>
<tr>
<td>Tinh K. Luu</td>
<td>Teacher</td>
<td>ATC</td>
<td>$101,683.30</td>
<td>10/17/17</td>
</tr>
<tr>
<td>Brian Roberts</td>
<td>Teacher</td>
<td>VHS</td>
<td>$102,033.30</td>
<td>10/13/17</td>
</tr>
</tbody>
</table>

CLASSIFIED PERSONNEL EMPLOYMENT

That the Board of Education approve and ratify the action of the administration in employing the following persons in the positions and at the salary rates shown, effective as of the dates indicated.

Attendance Technician, Permanent, Overtime Assignment, Not to exceed 40 hrs. total, funded by Adult Education, BGA, 2378-06, $23.90 per hr., Effective: 09/12/17 - 12/12/17

Nancy M. Martinez
Attendance Technician, Permanent, Additional Assignment, Not to exceed 15 hrs. total, funded by S&C, GAE, B378-03, $19.97 per hr., Effective: 10/19/17 - 12/22/17

Guadalupe Aguila
Attendance Technician, Permanent, Additional Assignment, Not to exceed 20 hrs. total, funded by S&C, GAE, B378-03, $19.97 per hr., Effective: 10/17/17 - 12/16/17

Guadalupe Aguila
Attendance Technician, Permanent, Overtime Assignment, Not to exceed 40 hrs. total, funded by Adult Education, MOA, 7378-06, $25.36 per hr., Effective: 09/12/17 - 12/12/17

Karen Loyola
Buyer I, Permanent, Overtime Assignment, Not to exceed 30 hrs. total, funded by S&C, DO, 2398-06, $25.09 per hr., Effective: 10/01/17 - 11/30/17

Francine Huizar
Campus Security Officer, Permanent, Overtime Assignment, Not to exceed 40 hrs. total, funded by S&C, ATC, Z368-06, $25.22 per hr., Effective: 10/06/17 - 01/16/18

Ana Cabral
Campus Security Officer, Permanent, Overtime Assignment, Not to exceed 4 hrs. total, funded by S&C, BGH, B368-01, $17.64 per hr., Effective: 10/12/17 - 10/12/17

Raymond Guzman
Campus Security Officer, Permanent, Overtime Assignment, Not to exceed 4 hrs. total, funded by S&C, BGH, R368-06, $23.48 per hr., Effective: 10/12/17 - 10/12/17

Larry Robles
Campus Security Officer, Permanent, Overtime Assignment, Not to exceed 4 hrs. total, funded by S&C, BGH, Y368-06, $24.64 per hr., Effective: 10/12/17 - 10/12/17

Victor Salazar
Campus Security Officer, Permanent, Overtime Assignment, Not to exceed 4 hrs. total, funded by S&C, BGH, Z368-06, $25.22 per hr., Effective: 10/12/17 - 10/12/17

Linda Corona
Child Adjustment Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, WAE, W298-06, $20.45 per hr., Effective: 11/06/17 - 01/26/18

Mary Louise Hernandez
Child Adjustment Assistant, Permanent, Additional Assignment, Not to exceed 40 hrs. total, funded by S&C, WAE, W298-06, $20.45 per hr., Effective: 02/01/18 - 06/14/18

Mary Louise Hernandez
Child Care Assistant, As Needed, Not to exceed 3 hrs. per day, funded by Title I, LMI, T228-01, $11.62 per hr., Effective: 11/06/17 - 06/15/18

Janely C. Alvarez
Child Care Assistant, As Needed, Not to exceed 40 hrs. total, funded by Title I, MPE, T228-01, $11.62 per hr., Effective: 11/06/17 - 06/30/18

Petra Cardenas
Child Care Assistant, As Needed, Not to exceed 30 hrs. total, funded by Title I, WGE, T228-01, $11.62 per hr., Effective: 11/06/17 - 06/15/18

Cecilia Becerra
Custodian I, Permanent, Overtime Assignment, Not to exceed 6 hrs. total, funded by S&C, BGH, 2318-06, $20.69 per hr., Effective: 10/12/17 - 10/12/17

Thomas Gago
Custodian I, Probationary, Not to exceed 40 hrs. per week, funded by Base, BGH, B318-00, $2,633.00, Effective: 11/03/17

Elmar Moran-Leiva
Custodian I, Probationary, Not to exceed 40 hrs. per week, funded by Base, BGH, B328-03, $3,057.00, Effective: 11/03/17

Yadira Larios
Custodian I, Permanent, Overtime Assignment, Not to exceed 30 hrs. total, funded by Title I, GAE, B328-01, $15.97 per hr., Effective: 10/19/17 - 12/16/17

Saul Ocampo
Custodian I, Permanent, Overtime Assignment, Not to exceed 30 hrs. total, funded by Title I, GAE, B328-02, $16.78 per hr., Effective: 10/19/17 - 12/16/17

Yasmin Arias Abarca
Custodian II, Permanent, Overtime Assignment, Not to exceed 30 hrs. total, funded by Title I, GAE, B358-06, $22.06 per hr., Effective: 10/19/17 - 12/16/17

Randall Gallego
Custodian II, Probationary, Not to exceed 40 hrs. per week, funded by Base, MAI, B358-02, $3,134.00, Effective: 11/03/17

Kevin Hale
Custodian II, Permanent, Overtime Assignment, Not to exceed 24 hrs. per month, funded by Adult Education, MOA, 2358-06, $22.78 per hr., Effective: 11/03/17 - 06/30/18

Fernando R. Villagomez
Grounds Maintenance Worker II, Permanent, Overtime Assignment, Not to exceed 6 hrs. total, funded by LCAP, BGH, 7368-06, $24.79 per hr., Effective: 10/12/17 - 10/12/17

Manny C. Rios
Instructional Assistant Special Education, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title 1, BVE, Q288-06, $18.83 per hr., Effective: 11/06/17 - 01/26/18

Rosalie Valentino
Instructional Assistant Special Education, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title 1, GAE, Q288-06, $18.83 per hr., Effective: 11/06/17 - 01/26/18

Gina Dunn
Instructional Assistant Special Education, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title 1, LMI, W288-06, $19.98 per hr., Effective: 11/06/17 - 01/26/18

Maria Cervantes
Instructional Assistant Special Education, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title 1, MGE, W288-06, 19.98 per hr., Effective: 11/06/17 - 01/26/18

Edgar Morales
Instructional Assistant Special Education, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, WIE, W288-06, 19.98 per hr., Effective: 11/06/17 - 01/26/18
Xochitl Manriquez
Library Media Asst., Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, BGI, R308-06, $20.35 per hr., Effective: 11/06/17 - 01/26/18
Salvador Guzman
Library Media Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, EAI, R308-06, $20.35 per hr., Effective: 11/06/17 - 01/26/18
Sylvia Williams
Library Media Asst., Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, MGE, W308-06, $20.93 per hr., Effective: 11/06/17 - 01/26/18
Teresa Rincon
Library Media Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, WIE, W308-06, $20.93 per hr., Effective: 11/06/17 - 01/26/18
Bonnie Zamora
Nutrition Services Assistant III, Limited Term, Increase in hrs. and 5% Out of class, Not to exceed 7 hrs. per day, funded by Nutri. Serv., BAE, B288-00, $2,291.25, Effective: 10/09/17 - 12/21/17
Isela K. R. Moreno
Nutrition Services Assistant III, Limited Term, Additional and Overtime Assignment, Not to exceed 7.5 hrs. per day, funded by Nutri. Serv., BAE, B288-00, $14.10 per hr., Effective: 10/09/17 - 12/21/17
Isela K. R. Moreno
Nutrition Services Supervisor III, Out of class, Not to exceed 8 hrs. per day, funded by Nutri. Serv., MOI, D412-01, $3,457, Effective: 10/16/17 -11/15/17
Myriam Espinoza
Nutrition Services Supervisor III, Out of class, Additional Assignment/ Overtime Assignment, Not to exceed 8 hrs. per day, funded by Nutri. Serv., MOI, D412-01, $19.94 per hr., Effective: 10/16/17 - 11/15/17
Myriam Espinoza
Office Assistant, Permanent, Additional Assignment, Not to exceed 15 hrs. total, funded by S&C, GAE, B288-04, $16.78 per hr., Effective: 10/19/17 - 12/22/17
Imelda Robles
Painter, Out of class, Overtime Assignment, Not to exceed 32 hrs. per month, funded by RMA, DO, B478-00, $22.61 per hr., Effective: 11/03/17 - 12/29/17
Oscar Quezada
Plant Supervisor III, Permanent, Overtime Assignment, Not to exceed 6 hrs. total, funded by S&C, BGH, D898-06, $30.35 per hr., Effective: 10/12/17 - 10/12/17

Rudy Sandoval
Senior Office Assistant, Permanent, Additional Assignment, Not to exceed 15 hrs. total, funded by S&C, GAE, B348-06, $21.52 per hr., Effective: 10/19/17 - 12/22/17

Stacey Castellanos
Student Assessment Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, BAE, B298-02, $15.58 per hr., Effective: 11/06/17 - 01/26/18

Brian Mendoza
Student Assessment Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, BGE, Q298-06, $19.29 per hr., Effective: 11/06/17 - 01/26/18

Ana Sotelo
Student Assessment Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, BGI, R298-06, $19.87 per hr., Effective: 11/06/17 - 01/26/18

Bartolome Carrillo
Student Assessment Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, BVE, B298-01, $14.82 per hr., Effective: 11/06/17 - 01/26/18

Diana Ortiz
Student Assessment Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, CCE, Y298-06, $21.02 per hr., Effective: 11/06/17 - 01/26/18

Karla Flores
Student Assessment Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, EAI, B298-06, $19.00 per hr., Effective: 11/06/17 - 01/26/18

Maria T. Valdez
Student Assessment Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, FRE, B298-04, $17.21 per hr., Effective: 11/06/17 - 01/26/18

Veronica Yanez
Student Assessment Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, GAE, B298-02, $15.58 per hr., Effective: 11/06/17 - 01/26/18

Jessica Sloan
Student Assessment Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, GWE, Q298-06, $19.29 per hr., Effective: 11/06/17 - 01/26/18

Hilda Barba
Student Assessment Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, JGE, Q298-06, $19.29 per hr., Effective: 11/06/17 - 01/26/18

Anush Rush
Student Assessment Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, LME, B298-02, $15.58 per hr., Effective: 11/06/17 - 01/26/18

Kristal Ruiz
Student Assessment Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, MPE, B298-02, $15.58 per hr., Effective: 11/06/17 - 01/26/18

Luis De la Cruz
Student Assessment Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, PHE, Y298-06, $21.02 per hr., Effective: 11/06/17 - 01/26/18

Matilde Barrera
Student Assessment Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, RPS, B298-02, $15.58 per hr., Effective: 11/06/17 - 01/26/18

Diana Garay
Student Assessment Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, SUE, B298-06, $19.00 per hr., Effective: 11/06/17 - 01/26/18

Eric Carlin
Student Assessment Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, SUI, B298-02, $15.58 per hr., Effective: 11/06/17 - 01/26/18

Diana Bucio
Student Assessment Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, WAE, W298-06, $20.45 per hr., Effective: 11/06/17 - 01/26/18

Maria Cordero
Student Assessment Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, WGE, Q298-06, $19.29 per hr., Effective: 11/06/17 - 01/26/18

Evelyn Baeza
Student Assessment Assistant, Permanent, Additional Assignment, Not to exceed 4 hrs. per week, funded by Title I, WIE, Q298-06, $19.29 per hr., Effective: 11/06/17 - 01/26/18

Martin Vasquez
Student Assistant - Adult Education, Permanent, Overtime Assignment, Not to exceed 40 hrs. total, funded by Adult Education, FPA, B228-05, $15.20 per hr., Effective: 09/12/17 - 12/12/17

Maria G. Avila
Student Assistant - Adult Education, Permanent, Overtime Assignment, Not to exceed 40 hrs. total, funded by Adult Education, MOA, B228-05, $15.20 per hr., Effective: 09/12/17 - 12/12/17

Maria N. Trejo
**RESIGNATION/RELEASE/RETIREMENT OF CLASSIFIED PERSONNEL**

That the Board of Education ratify the separation of the following persons effective with the close of business on the dates indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position and Status</th>
<th>Site</th>
<th>Eff. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hector Martinez</td>
<td>Custodian I, Perm.</td>
<td>BAE</td>
<td>10/13/17</td>
</tr>
<tr>
<td>Ricardo Jurado</td>
<td>Data Analyst, Perm.</td>
<td>DO</td>
<td>11/01/17</td>
</tr>
<tr>
<td>Andrea Hernandez</td>
<td>Instructional Assistant ECE, Prob.</td>
<td>BVE</td>
<td>10/11/17</td>
</tr>
<tr>
<td>Aida M. Valenzuela*</td>
<td>Office Asst., Perm.</td>
<td>SHA</td>
<td>10/31/17</td>
</tr>
<tr>
<td>Debra Jean Tafolla*</td>
<td>School Support Secretary, Perm.</td>
<td>MHS</td>
<td>11/30/17</td>
</tr>
<tr>
<td>Huy Phan</td>
<td>Senior Accountant, Perm.</td>
<td>DO</td>
<td>10/20/17</td>
</tr>
</tbody>
</table>

*Retirement

**NON-CLASSIFIED PERSONNEL EMPLOYMENT**

That the Board of Education approve and ratify the action of the administration in employing the following persons in the position and at the salary rate shown, effective as of the dates indicated.

Avid Tutor, Not to exceed 6 hrs. per day, funded by S&C, LMI, T010-01, $12.05 per hr., Effective: 11/06/17

Aileen Alcazar-Barajas  
Victoria J. Valverde
Avid Tutor, Not to exceed 6 hrs. per day, funded by S&C, MHS, T010-01, $12.05 per hr., Effective: 11/06/17

Jorge A. Salazar-Martinez
Avid Tutor, Not to exceed 6 hrs. per day, funded by S&C, SUI, T010-01, $12.05 per hr., Effective: 11/06/17

Michael Khuraibet
Yearbook Advisor, funded by S&C, RPS, T020-01, $1,184.00, Stipend, Effective: 10/16/17

Diana Garay
CLASSIFIED PERSONNEL LEAVES OF ABSENCE

That the Board of Education approve and ratify the request for leaves listed below and as of the close of business on the dates indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position and Status</th>
<th>Site</th>
<th>Eff. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Veronica Sandoval</td>
<td>Attendance Specialist, Perm.</td>
<td>DO</td>
<td>10/02/17</td>
</tr>
<tr>
<td>Richard B. Jimenez</td>
<td>Bus Operations Supervisor, Perm.</td>
<td>DO</td>
<td>09/25/17</td>
</tr>
<tr>
<td>Nereyda Quinonez</td>
<td>Health Procedures Specialist, Perm.</td>
<td>DO</td>
<td>10/09/17</td>
</tr>
<tr>
<td>Deana Silva</td>
<td>IA Special Ed., Perm.</td>
<td>WAE</td>
<td>09/04/17</td>
</tr>
<tr>
<td>Corrina Diaz</td>
<td>Nutri. Serv. Suprv. I, Perm.</td>
<td>BAE</td>
<td>09/11/17</td>
</tr>
<tr>
<td>Ana Palacios</td>
<td>Nutri. Serv. Suprv. III, Perm.</td>
<td>MOI</td>
<td>10/04/17</td>
</tr>
<tr>
<td>Amy Balderrama</td>
<td>Student Health Assistant, Perm.</td>
<td>LME</td>
<td>10/16/17</td>
</tr>
</tbody>
</table>

CLASSIFIED PERSONNEL SUMMER EMPLOYMENT

That the Board of Education approve and ratify the action of the administration in employing the following persons in the positions and at the salary rate shown, effective as of the dates indicated.

Attendance Technician, Permanent, Not to exceed 6 hrs. per day, funded by S&C, BVE, R378-06, $24.05 per hr., Effective: 08/15/17 - 08/31/17

Catherine Gomez
Attendance Technician, Permanent, Not to exceed 18 hrs. total, funding by S&C, WGE, Q298-06, $19.29 per hr., Effective: 08/01/17 - 08/14/17

Evelyn Del Carmen Baeza

ESTABLISHMENT OF NEW CLASSIFIED POSITION-TRANSPORTATION MANAGER

Approve the establishment of a new exempt classified management position with the proposed title of Transportation Manager, with job duties as submitted, to support the Transportation Department.
Montebello Unified School District  
CLASS SPECIFICATION  
Proposed Title: Transportation Manager  
Exempt Position: AMSA

**General Purpose:**
Under general direction, plans, coordinates, and oversees the routing, scheduling and daily services of the transportation department; assures compliance with the time schedules and applicable laws, codes, rules, and regulations; trains, supervises, and evaluates the performance of assigned staff; and, performs related duties as assigned.

**Distinguishing Characteristics:**
With administrative direction from a cabinet-level administrator, the Transportation Manager classification has District-wide responsibility for planning, coordinating, and managing the activities and personnel for the transportation department. This classification is responsible for implementing the transportation department’s division goals, objectives, and work plans and directing day-to-day activities.

**Essential Duties & Responsibilities:**
The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class.

1. Develop, implement and coordinate regular bus schedules and organize emergency routing as needed to transport students to and from school and athletic events and on field trips; resolve student transportation problems with parents, principals and other school administrators.

2. Plan, direct, schedule, assign, and inspect the work of assigned personnel in a wide variety of transportation related activities such as the dispatch, operation, maintenance, repair, and storage of passenger cars, busses, trucks, and trailers.

3. Schedule and coordinate miscellaneous transportation programs; develop optimal bus routes to minimize costs and maintain efficiency; coordinate substitutes, stand-by and relief driver assignments.

4. Train, supervise and evaluate the performance of assigned personnel; schedule and assign work; counsel, discipline and recommend termination of personnel as appropriate.

5. Implement and maintain in-service training program for Bus Drivers in accordance with certification and established training requirements; conduct bus evacuation drills and enforce safety rules; confer with school authorities on disciplinary problems with student passengers.

6. Implement and maintain safety and vehicle inspection programs; conduct studies and research to determine transportation; schedule and assign repairs on school buses, trucks, and other automotive equipment; develop and implement a preventive maintenance program.

7. Review daily time reports, bus records, accident reports and vehicle maintenance records; prepare statistical and financial reports and maintain daily logs related to transportation activities; prepare budget data for department.
Montebello Unified School District
CLASS SPECIFICATION
Proposed Title: Transportation Manager
Exempt Position: AMSA

8. Remain current concerning pending and existing State legislation related to student transportation; maintain current knowledge of streets, boundary lines and housing developments.
9. Develop, implement and enforce established safety regulations and precautions.
10. Perform related duties as assigned.

2ND PUBLIC NOTICE – INITIAL CONTRACT PROPOSAL FROM THE MONTEBELLO UNIFIED SCHOOL DISTRICT POLICE OFFICERS ASSOCIATION FOR THE 2017/2018 SCHOOL YEAR

That the Board of Education adopt the initial contract proposal for the 2017-2018 school year from the Montebello Unified School District Police Officers Association.

[A copy of the Initial Contract Proposal from the Montebello Unified School District Police Officers Association for the 2017-2018 School Year is attached to the Official Minutes of the Board of Education meeting for November 2, 2017, as page 25a(1).]

APPROVAL OF MEMORANDUM OF UNDERSTANDING FOR MENTAL HEALTH SERVICES - PACIFIC CLINICS

That the Board of Education approve the Memorandum of Understanding with Pacific Clinics for site-based mental health services at no cost to students or families for the 2017-2018 school year. A copy of the Memorandum of Understanding will be maintained in the office of Pupil and Community Services.

APPROVAL OF AGREEMENT - UNIVERSITY OF SOUTHERN CALIFORNIA’S MOBILE DENTAL CLINIC

That the Board of Education authorize the administration to enter into an agreement for the 2017-2018 school year with the University of Southern California to provide the services of their Mobile Dental Clinic to students in the Montebello Unified School District. The cost for dental services will be paid by the District’s LEA Medi-Cal Billing Program. A copy of the agreement will be maintained in the office of Pupil and Community Services.
PROPOSED REVISIONS OF BOARD POLICY NO. 6200 - INSTRUCTION - ADULT EDUCATION

That the Board of Education adopt the revisions of Board Policy No. 6200 - Instruction - Adult Education.

[A copy of the revisions to Board Policy 6200 - Instruction - Adult Education is attached to the Official Minutes of the Board of Education meeting for November 2, 2017, as pages 26a(1) through 26a(3).]

ITEM(S) WITHDRAWN FROM THE CONSENT AGENDA BY BOARD MEMBER(S) FOR FURTHER DISCUSSION AND/OR SEPARATE ACTION:

ACTION ITEM 8-A

AMENDMENT TO EXTEND CONTRACT TERM - APPROVAL TO ENTER INTO AGREEMENT WITH BA INC., FOR PROJECT CONSTRUCTABILITY, EFFICIENCY AND SUPPORT SERVICES RELATED TO THE DISTRICT’S FACILITIES DEVELOPMENT PROGRAM

The Board of Education discussed action item 8-a, Amendment to Extend Contract Term - Approval to Enter into Agreement with BA Inc., for Project Constructability, Efficiency and Support Services Related to the District’s Facilities Development Program.

Mr. Cárdenas made the following motion, which was seconded by Mr. Cisneros:

That the Board of Education table action item 8-a, “Amendment to Extend Contract Term - Approval to Enter into Agreement with BA Inc., for Project Constructability, Efficiency and Support Services Related to the District’s Facilities Development Program,” pending additional information to be provided by staff.

President Cupchoy called for a voice vote. All “aye” votes were received by the four board members present. President Cupchoy declared the motion carried by a 4-0 vote.

Mr. Cárdenas: Aye
Mr. Chacon: Aye
Mr. Cisneros: Aye
Dr. Cupchoy: Aye
ACTION ITEM 8-D
APPROVE ANNUAL RENEWAL OF AGREEMENTS FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR VARIOUS DISTRICT PROJECTS
The Board of Education discussed action item 8-d, Approve Annual Renewal of Agreements for Architectural and Engineering Services for Various District Projects.

Mr. Cárdenas requested information from staff on the fee schedule.

Mr. Cárdenas made the following motion, which was seconded by Mr. Cisneros:

That the Board of Education approve the first annual renewal option of the agreements with the following firms on a “per project” basis beginning August 20, 2017 through June 30, 2018, all in accordance with the District’s standard terms and conditions:

- ATI Architects and Engineers, Costa Mesa, CA
- Harley Ellis Devereaux (HED) Design, Los Angeles, CA
- NAC Architecture, Los Angeles, CA
- PBK, Ontario, CA
- SVA Architects, Inc., Santa Ana, CA
- Westberg + White, Inc. and Planners, Tustin, CA

The not to exceed amount is eight (8) percent of net construction costs. Funding will be provided by Measure GS and/or other approved applicable funding.

President Cupchoy called for a voice vote. All “aye” votes were received by the four board members present. President Cupchoy declared the motion carried by a 4-0 vote.

Mr. Cárdenas: Aye
Mr. Chacon: Aye
Mr. Cisneros: Aye
Dr. Cupchoy: Aye

BOARD OF EDUCATION MEMBERS’ REQUESTS

The Board of Education members requested information from the staff to be discussed, researched or placed on future agendas.
On motion of Mr. Cárdenas, seconded by Mr. Cisneros, and unanimously carried by the four board member present, (Lani Cupchoy, Edgar Cisneros, Hector Chacon, Benjamin Cárdenas), the regular meeting of the Board of Education was recessed at 6:44 p.m. to a Closed Session for discussion of the following:

**Closed Session Agenda:**

a) Closed Session pursuant to Government Code §54956.9(d)(1) - Conference with legal counsel – Existing Litigation

- Cleve Pell v. Montebello USD (Los Angeles Superior Court Case No. BC 679686)
- Charles E. Pell v. Alberto Perez (Los Angeles Superior Court Case No. BC 643980)
- Q6788358 v. MUSD (Claim No. MONY-008857)
- QF6071143 v. MUSD (Claim No. MONX-8522A2)
- DA5457899 v. MUSD (Claim No. MONL-004499)
- DA5457899 v. MUSD (Claim No. MONW-008453)
- CK3042049 v. MUSD (Claim Nos. MONR-007000, MONR-007043)
- QJ7662840 v. MUSD (Claim No. MONY-008737)
- VC826355 v. MUSD (Claim No. MONZ-009115)
- PZ5554194 v. MUSD (Claim No. MONO-005950)
- CK8377268 v. MUSD (Claim No. MONX-008582)

b) Closed Session pursuant to Government Code §54957(b)(1) – Personnel matters

**Public Employee Appointment**

- Superintendent of Schools
- Chief Business Officer
- Chief Financial Officer
- Assistant Superintendent of Facilities and Operations
- Director, Maintenance, Operations, and Facilities Development
- Director, Fiscal Services

The Board of Education was convened in Closed Session by the president, Dr. Cupchoy, at 6:49 p.m. The matters requiring consideration were discussed.

The meeting of the Board of Education was reconvened in regular session by President Cupchoy at 8:31 p.m.
Mr. Rick Olivarez, legal counsel from Olivarez Madruga Lemieux & O’Neill, LLP, reported out the following from closed session:

The Board of Education recessed into closed session, all members being present, for discussion of the items posted on the agenda. Board Member Joanna Flores participated in the closed session via teleconference from 201-1/2 San Pasquale Avenue, SW, Albuquerque, New Mexico 87104.

With respect to item a), Cleve Pell v. Montebello USD bearing Los Angeles Superior Court Case Number 679686, the Board of Education received a briefing from legal counsel but did not take any final action in closed session.

With respect to item a), Charles E. Pell v. Alberto Perez bearing Los Angeles Superior Court Case Number 643980), the Board of Education received a briefing from legal counsel, direction was given to staff by the Board of Education (Board Member Edgar Cisneros and Hector Chacon voting no on said direction); but no final action was taken in closed session.

With respect to item a), the nine (9) claims identified on the agenda, the Board of Education received a briefing from staff; direction was given; but no final action was taken.

With respect to item b), the Board of Education discussed the positions listed on the agenda; but did not take any final action to appoint anyone to fill them.

**ADJOURNMENT**

On motion of Mr. Chacon, seconded by Mr. Cisneros, and unanimously carried (Lani Cupchoy, Edgar Cisneros, Joanna Flores, Hector Chacon, Benjamin Cárdenas), the regular meeting of the Board of Education was adjourned at 8:32 p.m. to the next regular meeting scheduled Thursday evening, November 16, 2017, at 6:00 p.m.