MONTEBELLO UNIFIED SCHOOL DISTRICT
Minutes of the Special Action Meeting of the Board of Education
June 30, 2016

The following members of the Board of Education were present:  

Mr. Benjamin Cárdenas, President  
Dr. Lani Cupchoy, Vice President  
Mr. Edgar Cisneros, Member  
Ms. Joanna Flores, Member  

Absent: Mr. Hector A. Chacon, Clerk  

The following members of the administrative cabinet were present:  

Ms. Susanna Contreras Smith  
Superintendent of Schools  
Mr. Cleve A. Pell  
Chief Financial and Operations Officer  
Mr. Ruben J. Rojas  
Chief Business Officer  
Dr. Anthony J. Martinez  
Assistant Superintendent – Instructional Services  

Mr. David Kenney, legal counsel, was present.  

The meeting of the Board of Education was convened in special session by President Cárdenas at 6:00 p.m. and was opened with the Pledge of Allegiance.  

The agenda for the special action meeting of June 30, 2016, was presented. The following request for modification was presented: (1) Item 8-g “Open Contract with Toshiba Business Solutions Under the Los Angeles World Airport (LAWA) Contract” - item revised. On motion of Dr. Cupchoy, seconded by Ms. Flores, the agenda was unanimously adopted as amended by the four board members present.  

Ms. Flores: Aye  
Mr. Cisneros: Aye  
Dr. Cupchoy: Aye  
Mr. Cárdenas: Aye
PRESENTATION: EDUCATOR EFFECTIVENESS GRANT

Dr. Anthony Martinez, Assistant Superintendent of Instructional Services, made a presentation to the Board of Education on the Educator Effectiveness Expenditure Plan that will take place from July 1, 2016, through June 30, 2018. The Educator Effectiveness funding entitlement is specifically to be used for teacher and administrator support and mentoring, professional learning opportunities, coaching, and support services. As a condition for receiving the Educator Effectiveness funds, a school district must develop a local plan, explain it in a public meeting, and it needs to be adopted at a public meeting.

PRESENTATION: FISCAL YEAR 2016-2017 PRELIMINARY BUDGET

Mr. Ruben Rojas, Chief Business Officer, made a presentation to the Board of Education on the fiscal year 2016-2017 preliminary budget. The presentation included information regarding the stabilization plan required by the Los Angeles County Office of Education. The major points presented included:

• Defining MUSD’s Budget Structure
• The Revenue Story
• Multi-Year Projections Before and After
• Looking Forward

The presentation also included information on budget challenges:

• Declining Enrollment
• LCFF Gap Funding
• Loss of One-Time Funding
• Rising Employee Costs

On motion of Dr. Cupchoy, seconded by Ms. Flores, the following resolutions were unanimously adopted by the four board members present:

Ms. Flores: Aye
Mr. Cisneros: Aye
Dr. Cupchoy: Aye
Mr. Cárdenas: Aye

EDUCATOR EFFECTIVENESS EXPENDITURE PLAN

That the Board of Education adopt the Educator Effectiveness Expenditure Plan. The plan will take place from July 1, 2016, through June 30, 2018.

[A copy of the Educator Effectiveness Expenditure Plan is attached to the Official Minutes of the Board of Education meeting for June 30, 2016, as page 2a(1).]
APPROVAL OF STUDENT TEACHING AGREEMENT – CLAREMONT GRADUATE UNIVERSITY

That the Board of Education authorize the administration to enter into an agreement with Claremont Graduate University for the purpose/provision of student teaching training program with Interns within General Education and Special Education Programs. Said agreement will be in effect from July 1, 2016, through July 31, 2019. University of Claremont will reimburse MUSD at the rate indicated in the agreement.

APPROVAL OF ADOPTED BUDGET FOR 2016-17 AND FISCAL STABILIZATION PLAN

That the Board of the Montebello Unified School District approve the adopted budget for the 2016-2017 fiscal year including a Positive Certification and Fiscal Stabilization Plan.


RESOLUTION NO. 26 (2015-2016) RESOLUTION REQUESTING BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO ESTABLISH TAX RATE FOR BONDS OF THE MONTEBELLO UNIFIED SCHOOL DISTRICT EXPECTED TO BE SOLD DURING FISCAL YEAR 2016-2017, AND AUTHORIZING NECESSARY ACTIONS IN CONNECTION THEREWITH

We recommend approval of Resolution 26 (2015-2016) requesting the tax levy as described. By achieving inclusion on the County tax roll for this next fiscal year, the District will be positioned to pay off its bonds more efficiently and will need to borrow less funds overall for its debt program. This will reduce interest costs to the taxpayers, which over the life of the program is estimated at $5.5 million.

[A copy of Resolution No. 26 (2015-2016), “Resolution Requesting Board of Supervisors of the County of Los Angeles to Establish Tax Rate for Bonds of the Montebello Unified School District Expected to be Sold During Fiscal Year 2016-2017, and Authorizing Necessary Actions in Connection Therewith” is attached to the Official Minutes of the Board of Education meeting for June 30, 2016, as pages 3a(1) through 3a(3).]
USE OF PCC 20118 BID AWARD – INFORMATION TECHNOLOGY SERVICES
CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS) CONTRACT NO. 3-15-70-2486E (SIGMANET, INC.)

That the Board of Education authorize the District to utilize the California Multiple Award Schedule Contract No. 3-15-70-2486E Information Technology Goods & Services with SIGMAnet Inc, Ontario, California, for contract period July 1, 2016 through June 30, 2017. The dollar amount of this agreement is $500,000 with funding from various sources including Measure GS Funds.

USE OF PCC 20118 BID AWARD – INFORMATION TECHNOLOGY SERVICES
CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS) CONTRACT NO. 3-15-70-2486F (SIGMANET, INC.)

That the Board of Education authorize the District to utilize the California Multiple Award Schedule Contract No. 3-15-70-2486F Information Technology Goods & Services with SIGMAnet Inc, Ontario, California, for contract period July 1, 2016 through June 30, 2017. The dollar amount of this agreement is $1,500,000 with funding from various sources including Measure GS Bond Funds.

AGREEMENT FOR DATA PROCESSING SERVICES WITH LACOE

That the Board of Education authorize a data processing agreement with the Los Angeles County Office of Education for the period of July 1, 2016 through June 30, 2017. The cost of said services not to exceed $200,000.

CLASSIFIED PERSONNEL EMPLOYMENT

That the Board of Education approve and ratify the action of the administration in employing the following persons in the positions and at the salary rates shown, effective as of the dates indicated.

Campus Security Officer, As Needed, DO, T368-01, Effective: 07/01/16 - 06/30/17
Javier Arias  Anthony Bender  Debra Cardona
Jesus Echevarria, III  Raymond Guzman  Stephen Ibarra
Jason Lau  John Lee  Damian D.Mares-Herrera
Daniel Martinez  Samantha Montiel

Lieutenant, As Needed, DO, H678-01, Effective: 07/01/16 - 06/30/17
Richard Ogas

School Police Dispatcher, As Needed, DO, T418-01, Effective: 07/01/16 - 06/30/17
Javier Arias
School Police Officer, As Needed, DO, T027-01, Effective: 07/01/16 - 06/30/17
Bill R Adrian  Ramon Alcala  Aurelio Bicad
Jose Castro  Benjamin Cevallos  Robert Cornejo
Timothy Dobbin  Laura Garcia  Troy Grant
Emilio Guerrero  Arlene Guevara  Hector Hernandez
Paul Jimenez  Robert Julian  Manuel Lozano
Eric Mankau  Ruben Semerena  Richard Shepard
Peter Yung  Jonathan Zamora

Sergeant, As Needed, DO, T023-01, Effective: 07/01/16 - 06/30/17
Galdino Ibarra  George Magallon

NON-CLASSIFIED PERSONNEL EMPLOYMENT

That the Board of Education approve and ratify the action of the administration in employing the following persons in the position and at the salary rate shown, effective as of the dates indicated.

Garden Club Coordinator, Stipend, ATC, T020-01, Effective: 02/01/16
Elias Ayala Miranda

Garden Club Coordinator, Stipend, BAE, T020-01, Effective: 08/22/15
Antonia Lupercio

Garden Club Coordinator, Stipend, BGH, T020-01, Effective: 02/01/16
Dora Almaguer

Lifeguard, Not to exceed 7 hrs. per day, SHS, T004-01, Effective: 06/20/16
David Argumosa

Walk-on Coach, LD Head Softball, Stipend, BGH, T020-01, Effective: 02/26/16
Jessica Garcia

Walk-on Coach, Varsity Assistant Boys Soccer, Stipend, MHS, T020-01, Effective: 06/20/16
Bryan Mejia

Walk-on Coach, Varsity Assistant Boys Tennis, Stipend, MHS, T020-01, Effective: 06/20/16
Hector Villalobos

Walk-on Coach, Varsity Assistant Boys Volleyball, Stipend, MHS, T020-01, Effective: 06/20/16
Samantha Montiel
Walk-on Coach, Varsity Assistant Boys Wrestling, Stipend, MHS, T020-01, Effective: 06/20/16
Andres Suacedo

Walk-on Coach, Varsity Assistant Girls Basketball, Stipend, MHS, T020-01, Effective: 06/20/16
Henry Polanco, Jr.

Walk-on Coach, Varsity Assistant Girls Soccer, Stipend, MHS, T020-01, Effective: 06/20/16
Stephanie Alyssa De Leon

Walk-on Coach, Varsity Assistant Girls Volleyball, Stipend, MHS, T020-01, Effective: 06/20/16
Sarah Rodriguez

Walk-on Coach, Varsity Assistant Boys Wrestling, Stipend, MHS, T020-01, Effective: 06/20/16
Nicholas Alejandro Gomez

Walk-on Coach, Varsity Boys Tennis, Stipend, MHS, T020-01, Effective: 06/20/16
Valerie Perez

Walk-on Coach, Varsity Head Boys Water Polo, Stipend, MHS, T020-01, Effective: 06/20/16
Miguel A. Garcia-Barragan

Walk-on Coach, Varsity Head Boys Wrestling, Stipend, MHS, T020-01, Effective: 06/20/16
Robert Ferra

Walk-on Coach, Varsity Head Girls Wrestling, Stipend, MHS, T020-01, Effective: 06/20/16
Pedro Gomez

Walk-on Coach, Varsity Head Girls Tennis, Stipend, MHS, T020-01, Effective: 06/20/16
Rubi L. Jimenez Vega

On motion of Ms. Flores, seconded by Mr. Cisneros, the following resolution was unanimously adopted by the four board members present:

**APPROVAL OF AGREEMENT WITH BLACKBOARD**

That the Board of Education authorize the administration to enter into an agreement with Blackboard for the 2016-2017 school year, at a cost of $1.65 per student, not to exceed $46,648.00, for the purpose of providing support to Montebello Unified School District in its improvement efforts. On-site training will also be provided to each school, as needed. Funding for these services will come from Title I funds.

Ms. Flores: Aye
Mr. Cisneros: Aye
Dr. Cupchoy: Aye
Mr. Cárdenas: Aye
OPEN CONTRACT WITH TOSHIBA BUSINESS SOLUTIONS UNDER THE LOS ANGELES WORLD AIRPORT (LAWA) CONTRACT

The Board of Education discussed revised action item 8-g, “Open Contract with Toshiba Business Solutions Under the Los Angeles World Airport (LAWA) Contract.”

Mr. Rojas stated that he would be reviewing contracts that have a significant dollar amount in order to save money for the District and that the contract with Toshiba will provide a cost savings to the District of $700,000 over the term.

Mr. David Kenney, legal counsel, expressed concern that while the original action item was inclusive of maintenance and equipment, the revised action item only mentions equipment.

Discussion followed between the Board of Education members and staff regarding the Toshiba contract action item.

Mr. Cisneros moved that the original motion be amended by adding the following:

• Termination clause: That the contract includes a five-day termination with cause and a 30-60 day termination without cause
• That the contract is inclusive of both equipment and maintenance
• That the contract not-to-exceed amount is $400,000

That the Board of Education authorize and approve the District to enter into contract with Toshiba Business Solutions under the LAWA Contract for the contract period of July 1, 2016 – July 1, 2021. The dollar amount of this agreement is not to exceed $400,000 with funding from various categorical funds and the General Fund.

The motion was seconded by Dr. Cupchoy.

President Cárdenas declared the amendment carried. President Cárdenas called for a voice vote on the complete motion, receiving all “Aye” votes from the four board members present. President Cárdenas declared the motion carried.

Ms. Flores: Aye
Mr. Cisneros: Aye
Dr. Cupchoy: Aye
Mr. Cárdenas: Aye
On motion of Mr. Cisneros, seconded by Dr. Cupchoy, and unanimously carried by the four board members present, (Benjamin Cárdenas, Lani Cupchoy, Edgar Cisneros, Joanna Flores), the special action meeting of the Board of Education was recessed at 6:55 p.m. to a Closed Session for discussion of the following:

Closed Session Agenda:

a) Public employee discipline/dismissal/release (Govt. Code Section 54957)
b) Public employee complaint (Govt. Code Section 54957)
c) Conference with labor negotiators (Govt. Code Section 54957.6)

Agency Negotiator: Ruben J. Rojas
Employee Organizations: Montebello Teachers Association
California School Employees Association
Non-represented groups

The Board of Education was convened in Closed Session by the president, Mr. Cárdenas, at 7:00 p.m. The matters requiring consideration were discussed.

The meeting of the Board of Education was reconvened in special session by President Cárdenas at 8:30 p.m.

Mr. David Kenney, legal counsel, reported out the following from closed session:

The Board of Education received information on public employee discipline/dismissal/release matters. There was a discussion regarding the release of administrative duties in Human Resources and reassignment to Dr. Angel Gallardo. No action was taken in closed session.

The Board of Education discussed public employee complaint matters. There was a discussion regarding parental complaints and the role of principals. Request for update on pending matters. No action was taken in closed session.

The Board of Education conducted a conference with its labor negotiator. There was a brief discussion regarding AMSA. No action was taken in closed session.
ADJOURNMENT

On motion of Dr. Cupchoy, seconded by Mr. Cisneros, and unanimously carried by the four board members present (Benjamin Cárdenas, Lani Cupchoy, Edgar Cisneros, Joanna Flores), the special meeting of the Board of Education was adjourned at 8:38 p.m. to the next regular meeting scheduled Thursday evening, July 21, 2016, at 6:00 p.m.