PARENTS/GUARDIANS OF RETURNING STUDENTS: How to Create a Login
(You must use a Web Browser: i.e. Fire Fox, Chrome, Safari, etc.)

Step 1: Open your Web browser to https://mymusd.powerschool.com/public

Step 2: On the Sign in Screen, choose the “Create Account” tab, and click “Create Account” at the bottom of the Create an Account window.

Parent Account Details:
*First Name: Parent/Guardian First Name;
*Last Name: Parent/Guardian Last Name;
*Email: Parent/Guardian Email to receive notifications, username & password reset info
*Desired Username: a username for yourself
*Password: a password for yourself
*Re-enter password (min 8 characters with 1 uppercase, lowercase, number, special character)

Go to Link Students to Account

Enter the following required information:
- *Student Name Student First Name, Last Name
- *Access ID *Access Password
- *Relationship: Choose one (Mother, Father, etc.)
- Click Enter Repeat if you have more than one student (each student has a PowerSchool Parent Portal Setup) letter)

Access ID and Access Password are case sensitive
PARENTS/GUARDIANS OF ALL STUDENTS

Steps for How to Login to the Parent Portal Using a Web Browser

Step 1: Open your Web browser to https://mymusd.powerschool.com/public

Step 2: Enter your User Name to Login (see How to Create a Login above)

Step 3: Enter your Password (see How to Create a Login above)

Step 4: Click Sign In

Step 5: Scroll to the bottom of the left side navigation menu and note your District Code**

(**This is the District Code that you will need to setup a mobile app)
LOST OR FORGOTTEN USERNAME AND/OR PASSWORD

Step 1: Open your Web browser to https://mymusd.powerschool.com/public

Step 2: Click the Forgot Username or Password?

Click on “Forgot Password?” Tab
Or
Click on “Forgot User Name?” Tab

Step 1 for Forgot Password ONLY: Enter your user name then click Enter

Step 1 for Forgot User Name: Enter your email address then click Enter

A confirmation message appears and an email is sent with your user name or instructions for resetting your password
MOBILE APP SETUP  Note that you must first create your account via a web browser (see above)

Step 1: Enter the **District Code** you recorded from the web version of the PowerSchool Parent Portal

1. Alternatively, Search by District Name and/or School Name:

   a. Open the PowerSchool Mobile app  
   b. On the Sign In screen tap **Help** or the question mark in the upper right corner  
   c. On the District Code Help screen, tap **Search for Your District**

Step 3:  Using an Android App

a. Open the PowerSchool Mobile app  
   b. On the Sign In screen tap **Help** or the question mark in the upper right corner  
   c. On the District Code Help screen, tap **Search for Your District**

Step 4: Enter the full district name or school name in the field(s) provided, and then tap **Search**

Step 5: On the Search Results screen, tap the correct district name

Step 6: On the District Details screen, tap **Connect to this PowerSchool** Using the iOS App

   a. Open the PowerSchool Mobile app  
   b. On the “Sign In”, screen tap “Where’s My District Code?”  
   c. Select **Search by School or District** then enter your school or district name in the search field

Step 7: Select the district when it appears on the screen

Step 8: Login using your Username and Password (see How to Create a Login above)

STUDENT'S LOGIN INFORMATION  (Student First Name, Last Name User) ID: (#####) Password: (example)
Step 1: Open your Web browser to https://mymusd.powerschool.com/public

Step 2: Enter your Username and Password then click on Sign In (see How to Create a Login above)

Step 3: Under the Navigation Section find and click on Returning Student Registration
Step 4: System will prompt for Students Birthday. Type in date of birth using the MM/DD/YYYY format, then click continue.

Date of Birth Authentication

In order to better protect your privacy, we ask that you provide some additional information.

Date of Birth for TestPortal

The date of birth must be in MM/DD/YYYY format.

[Continue]

Step 5: Follow the forms on the right-hand side and update information as necessary.

Online Returning Student Registration

Welcome to Montebello Unified School District’s Returning Student Registration. Please follow these steps to continue.

1. Select “Next” on this page, and enter the information requested by the online forms.
   Note: Required fields are marked as "Required", and Montebello Unified School District will receive the data exactly as it is entered. Please be careful of spelling, capitalization, and punctuation.

2. On the “Review & Submit” page, check your data before proceeding.

3. Select “Submit”!
   On the submission confirmation page you will have the opportunity to print out.

** Form can be completed in Spanish by clicking on the top globe and clicking “Español”**